SECOND ADDENDUM TO THE RFP FOR
EMERGENCY MEDICAL & AMBULANCE SERVICES
AT ST. LOUIS LAMBERT INTERNATIONAL AIRPORT

April 15, 2020

Dear Prospective Proposers:

Attached is the “Second Addendum” to the Request for Proposals for Emergency Medical & Ambulance Services at St. Louis Lambert International Airport dated March 16, 2020 (“Second Addendum”) collectively the “RFP”. All capitalized terms not defined in this Second Addendum will have the same meaning ascribed to them in the RFP. This Second Addendum is being issued to:

a. Notify Proposers that proposals may be submitted by email submission as outlined below by April 23, 2020 at 2:00pm local time. Please see the new Section 10 below.

b. To revise the RFP by deleting Appendix A, Section 10 and replacing it with the new Section 10 below:

“Written or Electronic Proposals will be received up until the hour of 2:00 P.M. Local Time, April 23, 2020. Proposals may be submitted in the following ways:

A. Written Proposals must be addressed and delivered to:

Leslie Dunlap, Contract Compliance Officer
St. Louis Lambert International Airport
Airport Properties Division – MTN 2501
10701 Lambert International Boulevard
Saint Louis, Missouri 63145

Seven (7) copies of the Proposal (an original and six (6) copies) must be submitted. They must be presented in a sealed envelope addressed to Ms. Dunlap at the address provided above, with the words “RFP For Emergency Medical & Ambulance Services” plainly written across the left end face of the envelope. The name and address of the Proposer must also appear on the face of the envelope. OR

B. Electronic Proposals may be addressed and sent via email to:

Leslie Dunlap
ljdunlap@flystl.com

With copies also sent via email to:
Gigi Glasper
gxglasper@flystl.com
Robert Salarano
rcsalarano@flystl.com
PROPOSERS SHOULD MUST SUBMIT PROPOSALS PRIOR TO THE DEADLINE NOTED ABOVE AND ARE ENCOURAGED TO REQUEST AN EMAILED CONFIRMATION OF RECEIPT FROM MS. DUNLAP.

Proposals submitted electronically must be submitted in one PDF Document, titled “RFP For Emergency Medical & Ambulance Services”, followed but the name of the Proposer. This information must also appear in the subject line of the email. Please allow ample time for the email to be transmitted. The submitted time considered will be the time the email reaches Ms. Dunlap.

C. All Proposals, whether written or electronic, must be submitted by 2:00 P.M. Local Time on April 23, 2020. Proposals received after the due date and time, or not delivered by the means stated above, will not be considered.

c. To delete Appendix A, Section 19.B and replace it with the new section 19.B below:

“Documentation demonstrating Proposer’s ability to comply with personnel requirements of this RFP. The documentation should include resumes for the key managers or executives, including the project manager, who will be responsible for the Proposer’s performance. See Section 7.E.”

d. To delete Appendix A, Section 19.D and replace it with the new section 19.D below:

“The Proposer’s fiscal year-end Financial Statements for the last three (3) years. See Section 7.I.”

e. To respond to Proposer’s questions.

The City of St. Louis Airport Authority (“Authority”) reserves the right to reject any and all Proposals, to advertise for new Proposals, to cancel this RFP, and/or proceed to have the services performed otherwise. The submission of a Proposal by a Proposer will not in any way commit the City of St. Louis or the Authority to enter into an Agreement with that Proposer or any other Proposer.

All other terms, conditions, and provisions of the RFP not inconsistent with this First Addendum are unchanged and remain in full force and effect.

Sincerely,

[Signature]

Leslie Dunlap, MA, JD
Contract Compliance Officer
Questions and Answers

Q1: Is a general liability insurance policy that has a self-insured retention of $250,000.00 plus limits of $2,750,000.00 each occurrence with a $5,000,000.00 aggregate on the primary policy plus a $20,000,000.00 Umbrella Policy acceptable insurance?

A1: Yes.