

Group Services

St. Louis Lambert International Airport offers services for groups of all sizes to assist organizations or traveling parties with welcome tables and signage. We can also assist groups with the various ground transportation options available at Lambert. These services are free of charge.

In order to provide the best services we can, we ask for a written request on your organization's letterhead a minimum of 10 calendar days in advance of the event. The letter should include, the area requested, date and time that the welcome table(s) would be manned by your representatives, the estimated number of arriving passengers you expect to greet and any other services that you require. The Airport will respond, in writing, describing the services to be provided.

1. WELCOME TABLES

Terminal 1: Baggage Claim Level. Lambert offers two locations to meet and greet arriving passengers. The Meeting Place is located at the exit from the C Concourse, (Air Choice One, American, Frontier and Cape Air airlines). The second location is adjacent to baggage carousel 6 to serve passengers exiting the A Concourse, (Air Canada, Delta, and United airlines).

Terminal 2: Baggage Claim Level. The meet and greet location is located adjacent to baggage carousel 1 just to the left of the escalator and stairs (Southwest).

- We do ask that tables and chairs provided for these areas not be relocated to any other area by your representatives. Failure to comply would result in revocation of permission to operate a welcome table.

2. ADDITIONAL SERVICES UPON REQUEST

- Placement of a Welcome to St. Louis message, specifically tailored to your organization, on the visual display system located in various areas of the terminals and concourses.
- Additional tables and chairs to accommodate multiple groups.
- Free standing easels to allow your organization to identify the welcome table and/or to display information concerning their sponsored event.

- Banners are acceptable and would be hung in various locations by the

Airport. We ask that the banners be no larger than 3Ft. X 10Ft. with a minimum of three grommets along the top; include Welcome to St. Louis in the message, display the organization/company name or logo but cannot advertise products.

For more information or to request welcome tables, email welcometable@flystl.com

3. GROUND TRANSPORTATION

- Requests for special parking, vehicle loading or other information concerning ground transportation services at Lambert should be directed to Airport Properties Division at (314) 426-8184.