

**ST. LOUIS AIRPORT AUTHORITY
CONTRACTOR'S GOOD FAITH EFFORTS REPORT (Part I)**

CONTRACT NAME: _____

NAME OF CONTRACTOR: _____

In addition to the minority and women owned business enterprises (MBE/WBEs) that are listed and proposed for utilization on this contract, the following MBE/WBEs were also contacted regarding this contract.

FIRM NAME ADDRESS, PHONE # CONTACT PERSON	BID ITEM(S) SUPPLIES, SERVICES, OR MATERIALS FOR WHICH A BID WAS REQUESTED	BID AMOUNTS	DATE & METHOD OF SOLICITATION	COMMENTS REASON REJECTED

CONTRACTOR AUTHORIZED SIGNATURE

DATE

**MINORITY/WOMEN BUSINESS ENTERPRISE UTILIZATION
CONTRACTOR'S GOOD FAITH EFFORTS REPORT (Part II)**

Please indicate those efforts you made to maximize the participation of minority and women business enterprises (MBE/WBEs) on this contract.

Good Faith Efforts Activities	Description
Attend the pre-bid conference held on this contract.	
Selected portions of work proposed to be performed by MBE/WBEs in order to increase the likelihood of meeting the stated goals.	
Solicited individual MBE/WBEs by written notification at least (14) calendar days prior to bid opening to participate in the contract as a subcontractor, supplier, manufacturer, consultant, or service agency for specific items or types of work.	
Notified, in writing, organizations which provide assistance in recruitment and placement of MBE/WBEs of the type of work, supplies, or services being considered on this contract.	
Made efforts to negotiate with MBE/WBEs for specific items of work.	
Made efforts to assist MBE/WBEs that requested assistance in obtaining bonding, insurance, or line of credit required to participate in the contract.	
Advertised in general circulation media, trade association publications, and MBE/WBE focused media for MBE/WBEs to participate on this contract. Publication: _____ Date: _____	
List the minority and women community organizations; contractor's groups; local, state, and federal minority and women business assistance offices; and other organizations that provide assistance in recruitment of MBE/WBEs you contacted related to achieving maximum participation of MBE/WBEs on this contract.	
Please note the name of the person contacted and the date of contact. Organization: _____ Contact Person: _____ Date: _____ Organization: _____ Contact Person: _____ Date: _____	