Subject: GROUND TRANSPORTATION USE AGREEMENT

Your current Ground Transportation Agreement with the Airport is expiring. The Ground Transportation Ordinance authorizes a two (2) year term for all Ground Transportation permits. The new term of this Agreement is April 1, 2020 through March 31, 2022. Enclosed please find an updated Agreement.

Please complete and submit to my attention the following enclosed documents.

1. Completed Ground Transportation Permit Application (attached).
2. Four (4) original Signature Pages (Page 16 of Agreement) each signed by an authorized Company Officer.
3. Certificate of Corporate Good Standing for the Missouri Secretary of State’s Office dated within the last 30 days.
4. Certificate of registration of fictitious name (if applicable).
5. EVIDENCE OF REQUIRED INSURANCE COVERAGE FOR AUTOMOBILE GENERAL LIABILITY IN THE AMOUNT OF $2,000,000.00 WITH THE FOLLOWING LANGUAGE.

“Description of Operations” section should read exactly: “The City of St. Louis, its Board of Aldermen, Airport Commission, officers, employees, and agents are additional insured on the General Comprehensive and Automobile Liability portions of the insurance.

The “Certificate Holder” portion should read exactly: “City of St. Louis, St. Louis Lambert International Airport, P.O. Box 10212, St. Louis, Missouri 63145.”

Please ensure you are current on your Ground Transportation Permit Fee payments. New Permits will not be executed if there is an outstanding Permit Fees balance. You may contact Mr. Emmanuel Kanee at 314-890-1328 to verify your balance.

Documents can be dropped off at the Properties Office located in Terminal 1 or mailed to: Anna Marie Wingron, Airport Properties Division, 10701 Lambert International Blvd., Room 2501, St. Louis, MO 63145

Should you have any questions, please contact me at (314) 426-8072 or email: AMWingron@flystl.com.

Sincerely,

Anna Marie Wingron, MBA
Contract Compliance Officer – Ground Transportation
Airport Properties Division