No-Change Affidavit Uploading Instructions

Login at https://flystl.diversitycompliance.com

1. Click on "Apply for/Maintain Certification"
2. Next, Click on "Your firm is currently certified by STL Airport"
3. Next, Click on "You would like to submit a No Change Affidavit"
4. Next, Click on "Your firm is currently M/WBE Certified" or if applicable "Your firm is currently DBE/ACDBE Certified"
5. Next, Click on "Submit a M/WBE No Change Affidavit Application" or if applicable "Submit a DBE/ACDBE No Change Affidavit application"

Follow the on-screen steps and answer the questions as prompted. When you reach the "Document List" section of the application, you will be asked to attach your tax return and No Change Affidavit form

6. Next, Click on "Attach"
7. Next, Click "Browse" to find the relevant file
8. Next, Click "Upload"
9. Repeat steps 6-8 for other document
10. Next, Click "Return"
11. Sign Application
12. Click "Submit Application"

If your firm is certified in both the Local Program (M/WBE) and the Federal Program (DBE/ACDBE), you must repeat the above steps for each certification type.