

AIRPORT COMMISSION

MINUTES

**Wednesday, August 1, 2018 - 2:00 P.M.
Lindbergh Conference Room**

- Members Present: Mr. Bales, Mr. Cantwell, Mr. Fitzgerald, Ms. Fowler, Dr. Gaal, Mr. Kling, Mr. Lipman, Dr. Nemanick, Mr. Sauget, Mr. Stelzer and Chairperson Hamm-Niebruegge
- Via Telephone: Ms. Green, Mr. Reed
- Members Absent: Ms. Davis, Mr. Jenkins, Ms. Osborn, Ms. Teitelbaum
- Airport Staff: Beckmann, Black, Collins, Conner, Glasener, Gooding, Hollenberg, Kinsey, Klein, Kulinsky, Lea, Ramos, Ruth, Salarano, Spencer, Stella, Stoffel
- Legal Department: Pandolfo, Diekhoff, Emmel
- Guests: Jeremy Bouryam, Turnkey Technologies; Michelle Chambers, Faith Group; Greg Chappell, Unison; Lori Daiber, Civil Design, Inc.; Maurice Falls, Board of Aldermen; James Garavaglia, Comptroller's Office; Jordan Harr, First Rule; Joe Lay, Huber & Associates; Tom Malechek, St. Louis County
- Media: Elliot Davis, Fox 2 News

The Meeting was called to order at 2:03 P.M.

1. MINUTES

Approval is requested for the Minutes of the July 11, 2018 Airport Commission meeting.

A motion for approval was made by Dr. Nemanick and seconded by Mr. Kling.

There being no discussion, a vote was taken and the motion carried unanimously.

2. FINANCE & ACCOUNTING

Approval of a Second Amendment to the Professional Service Agreement with Unison Consulting, Inc. to provide the Airport with Airport Business Services. The Agreement commenced on July 1, 2015 and will now be extended by six months, ending on

December 31, 2019. The Not-To-Exceed Contract Amount will be increased by \$670,000 from \$1,790,000 to \$2,460,000.

A motion for approval was made by Mr. Bales and seconded by Ms. Fowler.

Mr. Klein provided the details of the Second Amendment as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

The implementation of a new accounting system, to replace the Airport's current system, was previously approved by the Commission. The current accounting system was built in-house more than 15 years ago. Under this Second Amendment, Unison will manage the implementation of the new accounting system, through a subcontractor, who will purchase the software, install the system and provide training to Airport employees.

Dr. Gaal entered the proceedings at this time.

After further discussion, a vote was taken and the motion carried unanimously.

3. **OPERATIONS**

- A. Approval of an Amendment to the Service Agreement with Professional Business Providers, Inc. to provide Airport Mechanical Services for the Airport. The term, which began on November 1, 2015, will be extended 12 months and will now end on October 31, 2019. The total Contract-Not-To-Exceed amount will be increased by \$1,070,667 from \$3,212,000 to \$4,282,667.

A motion for approval was made by Mr. Bales and seconded by Mr. Stelzer.

Mr. Stella provided the details of the Amendment to the Service Agreement as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This Second Agreement authorizes a one-year extension to the current agreement to provide maintenance of the Airport's passenger loading bridges, potable water stations for the airlines and numerous pumping systems for the glycol recovery system. This Second Amendment extends the current Agreement for 12 months and the rates will remain the same.

In response to a question regarding extending the Agreement by one year as opposed to releasing a new three-year Agreement, the Chairperson advised the Commissioners that, due to the uncertainty surrounding the privatization issue, the Airport will, if feasible, attempt to negotiate extensions of current Agreements with no rate increases.

After further discussion, a vote was taken and the motion carried unanimously.

- B. Approval of the First Amendment to the Professional Service Agreement with Whelan Security Co. to provide Security Guard Services for the Airport. The Agreement commenced on November 1, 2017 and will still expire on October 31, 2020. The total Contract Not-To-Exceed Amount will be increased by \$555,298 from \$18,284,489.06 to \$18,839,787.06.

A motion for approval was made by Dr. Nemanick and seconded by Mr. Bales.

Mr. Stella provided the details of the First Amendment to the Professional Service Agreement as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This First Amendment provides funds for additional traffic control officers to patrol both the upper and lower drives at Terminal 2. The officers will operate during peak times in order to address vehicular traffic congestion. The hourly rates will remain the same for the duration of the contract.

The traffic study, which was commissioned to review the traffic congestion in Terminal 2, is expected to be finalized by the end of August, 2018. While awaiting the results of the study, several measures have been implemented, such as new LED lighting, to allow better visibility on the drives.

After further discussion, a vote was taken and the motion carried with Commissioner Stelzer voting nay and Commissioner Lipman abstaining.

4. **PROPERTIES**

Operating Permit with Gate Gourmet.

A motion for approval was made by Mr. Bales and seconded by Mr. Stelzer.

Mr. Salarano provided the details of the Operating Permit as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This three-year Permit will provide revenue to the Airport of 7% of Gate Gourmet's annual gross receipts from its in-flight catering business operating at the Airport.

After further discussion, a vote was taken and the motion carried unanimously.

5. **OTHER BUSINESS**

Overall enplanements rose 6% in June 2018 vs. June 2017. Local traffic increased 5.9% and connecting traffic increased 13.8% during that same period.

Many of the construction projects approved in the current Use and Lease Agreement are ongoing or near completion, i.e. baggage system, Chiller in West Plant, T1 garage repairs, as well as roadway and parking lot resurfacing.

The 100th anniversary of the PGA Championship will be held at Bellerive Country Club from August 6 to August 12, 2018. Large numbers of incoming passengers are expected at the Airport during this time. The PGA will provide advertising throughout Terminal 1. There will also be bands performing for arriving passengers.

The Airport is in negotiations with Regency to extend the current emergency cleaning contract for an additional 18 months.

The initial meeting of the Privatization working/advisory group will be held on Tuesday, August 7, 2018. A request has been received from the advisory group to review various documents, i.e. current Airport Agreements, Airport debt, etc. Airport staff is currently collecting those documents.

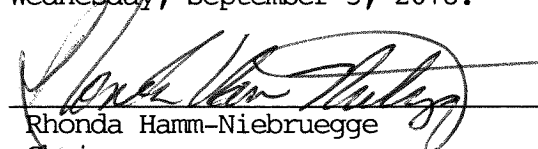
6. **NEXT MEETING**

Wednesday, September 5, 2018 at 2:00 P.M.

7. **ADJOURNMENT**

The meeting adjourned at 2:24 P.M.

The foregoing were approved by the Airport Commission at the meeting held on Wednesday, September 5, 2018.


Rhonda Hamm-Niebruegge
Chairperson

9/6/18
Date