

MINUTES

**Wednesday, July 3, 2019 - 2:00 P.M.
Lindbergh Conference Room**

Members Present: Mr. Bales, Mr. Cantwell, Ms. Davis, Mr. Fitzgerald, Ms. Fowler, Dr. Gaal, Mr. Kling, Dr. Nemanick, Mr. Stelzer, Ms. Teitelbaum and Chairperson Hamm-Niebruegge

Members Absent: Ms. Green, Mr. Jenkins, Ms. Osborn, Mr. Reed, Mr. Sauget

Airport Staff: Abdelhadi, Beckmann, Black, Conner, Ebert, Glasener, Gooding, Kinsey, Klein, Kulinsky, Lea, Ramos, Ruth, Salarano, Spencer, Stella, Stoffel, Stone, Stoverink, Strong, Tiemann, Zumalt

Legal Department: Pandolfo, Emmel

Guests: Todd Broyles, Vanderlande Industries; Sarah Couch, Vanderlande Industries; Jeff Fernhoff, Huntleigh McGehee; Collin Greenemay, Spirit of St. Louis Airport; Jordan Haar, First Rule; Duane Huelsmann, TSA; LaTaunia Kenner, Comptroller's Office; Lynn Sansone, GEM Transportation; Kevin Wilson, GEM Transportation

The Meeting was called to order at 2:04 P.M.

1. **MINUTES**

Approval is requested for the Minutes of the June 5, 2019 Airport Commission meeting.

A motion for approval was made by Dr. Nemanick and seconded by Mr. Bales.

There being no discussion, a vote was taken and the motion carried unanimously.

2. **PUBLIC ART**

Approval of the Grant Agreement between the Regional Cultural & Performing Arts Development Commission and The City of St. Louis for funding assistance to support the curation of art exhibits throughout St. Louis Lambert International Airport.

A motion for approval was made by Dr. Gaal and seconded by Ms. Teitelbaum.

Mr. Lea provided the details of the Grant Agreement as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

Commissioner Fowler entered the proceedings at this time.

This Grant Agreement provides \$13,500 to fund temporary art exhibits at the Airport. During the current fiscal year.

There being no discussion, a vote was taken and the motion carried unanimously.

3. **OPERATIONS**

- A. Approval of the Second Amendment to the Agreement with Vanderlande Industries, Inc. to provide Airport Baggage Handling System Services. The Agreement, which will be extended twelve (12) months, commenced on January 1, 2016 will now end on December 31, 2020. The Not-To-Exceed Amount will be increased by \$2,942,922.

A motion for approval was made by Ms. Teitelbaum and seconded by Mr. Kling.

Mr. Stella provided the details of the Second Amendment to the Service Agreement as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This Second Amendment extends the term by 12 months. The Agreement provides for the operation, maintenance and repair of the baggage systems located in both terminals. The rates for this 12-month period will be 2% higher than in the First Amendment and an additional \$10,000 has been added to the spare parts account.

After further discussion, a vote was taken and the motion carried with Commissioner Stelzer voting nay.

- B. Approval of the Third Amendment to the Service Agreement with Professional Business Providers, Inc. to provide Airport Mechanical Services for the Airport. The Agreement, which will be extended twelve (12) months, commenced on November 1, 2015, and will now end on October 31, 2020. The total Contract-Not-To-Exceed amount will be increased by \$1,261,859.

A motion for approval was made by Ms. Fowler and seconded by Dr. Nemanick.

Mr. Stella provided the details of the Third Amendment to the Service Agreement as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This Third-Amendment extends the current Agreement by 12 months. The Agreement provides for maintenance on the passenger loading bridges owned by the Airport, along with potable water stations for the airlines and numerous pumping systems that provide service for the glycol recovery system. The rates for this 12-month period will be 2% higher than in the Second Amendment and an additional \$52,000 has been added to the spare parts account to cover the new jet bridges that will be added in the fall of 2019.

After further discussion, a vote was taken and the motion carried unanimously.

4. **PROPERTIES**

- A. Amendment to the Agreement with Satisfi Labs, Inc. to provide Automated Customer Response Services. The Agreement began August 1, 2018 and will now end on July 31, 2020. The Not-To-Exceed Contract amount will be \$20,400.

A motion for approval was made by Mr. Kling and seconded by Dr. Nemanick.

Mr. Salarano provided the details of the Amendment to the Agreement as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This Agreement provides for a web-based chat/text service entitled "LIA" which allows customers and passengers to utilize a "chat" function to receive information regarding restaurants, parking, bars, rental cars, taxis, etc. Customers may also text questions to (314) 626-8101 for Terminal 1 or (314) 626-8202 for Terminal 2. This First Amendment will extend the Agreement for 12 months.

Since the inception of the program in 2018, LIA has responded to approximately 140,000 requests regarding baggage claim, flight status, parking options and rental cars.

In the future, LIA will offer discounts at various food and retail concessions throughout the Airport. The Airport has the ability to add or change the discounts through the LIA app at the request of the concessionaire.

After further discussion, a vote was taken and the motion carried unanimously.

- B. Ground Transportation Use Agreement for Transportation Network Companies

A motion for approval was made by Dr. Nemanick and seconded by Mr. Stelzer.

Mr. Salarano provided the details of the Resolution as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This Resolution authorizes the Director of Airports to enter into and execute ground transportation agreements with TNCs for the pickup and dropoff of passengers. The term is for two years and includes a no-fault termination provision for both parties, with 30 days' notice.

This is the second round of permits entered into with the TNCs. The fee structure remains the same: \$15,000 permit fee, plus \$3 for each pickup and \$3 for each dropoff. The requirement for a GeoFence, maintained by each respective TNC to count pickups and drop-offs, also remains in effect.

In response to an inquiry as to when the rates might be increased, the Chairperson responded that while the fees for TNCs do vary nationwide, the Airport is currently at the higher range of fees charged. The Airport will continue to monitor the rates at other airports and act accordingly at the conclusion of this Permit.

The changes contained in this Resolution are as follows:

A "rematch" program, which allows a TNC dropping off a passenger to dwell at the curbside for up to two minutes in order to pick up another passenger. Under the current Permit, a TNC driver must exit the GeoFence and then return to the Airport to pick up another passenger.

The confidentiality clause has been removed from this Permit. Under the current Permit, the City would not release the revenue generated by the TNCs in a public meeting but would enter a Closed Session in order to discuss that revenue. Under the current Permit, that clause will no longer be in effect.

Since the previous Permits were executed two years ago, the TNC traffic has been moved from curbside to a designated pickup/drop-off area at both terminals. In order to alleviate some of the traffic on the arriving and departing drives in T2, an alternate pickup/drop-off location for TNCs is being explored.

After further discussion, a vote was taken and the motion carried with Commissioner Fitzgerald abstaining.

5. **OTHER BUSINESS**

Employees of the Quarter

Jessica Black – Airport PR Department – Jessica performs a number of duties for the PR Department: maintaining the Airport's website and social media platforms, responding to customer and tenant complaints and comments, whether in person, online or through social media; acting as Editor of the employee newsletter, which she helped create. She also coordinates the Catch-Us-Giving customer service program throughout the year and planned this year's Catch-Us-Giving banquet. In

addition, Jessica takes a lead role in coordinating and planning the Art of Travel event, held every October, to benefit the Airport Art & Culture Program. Jessica performs her duties with great skill and pleasant demeanor. She represents the Airport well in all situations.

Natasha Zumalt – IT Department. Natasha joined the Airport in January 2018 and has proven to be an integral part of the Airport’s staff. Although Natasha is new in her career, she has rapidly gained knowledge of the workings of the Lindbergh Tunnel and the glycol pavement deicing system; she imparts this knowledge to other employees in a manner that allows them to operate these systems in a more efficient manner. Natasha possesses a superb work ethic, interacts well with other employees and is an asset to the Airport.

In June 2019 the Airport refunded \$94 million in bonds, netting a savings to the Airport of \$29.2 million. This refunding favorably impacted the Airport’s terminal rental rates, which at \$26.25 per sq. ft. in Terminal 1 and \$36 per sq. ft. in Terminal 2, are among the lowest in the country.

The recent upgrade of the Airport’s bond rating allowed the Airport receive a favorable rate on new bonds issued in the amount of \$24 million. These funds will be used for the projects listed in the Airport’s Capital Improvement Plan.

Passenger numbers increased 2.8% for May 2019 over May 2018. The majority of this increase was from local traffic. The numbers for connecting traffic were down during May, which is, in part, attributable to the grounding of the Boeing Max 8 aircraft around the world.

6. **NEXT MEETING**

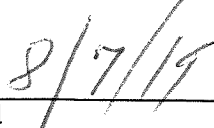
Wednesday, August 7, 2019 at 2:00 P.M.

7. **ADJOURNMENT**

The meeting adjourned at 2:54 P.M.

The foregoing were approved by the Airport Commission at the meeting held on Wednesday, August 7, 2019.


Rhonda Hamm-Niebruegge, Chairperson


Dated