

## INTERSTATE CERTIFICATION CHECKLIST

Firms applying for DBE/ACDBE Interstate Certification with the Missouri Regional Certification Committee (MRCC) through St. Louis Lambert International Airport must provide the following information along with their electronic Interstate Application:

- ☐ A cover letter with the application that specifies the DBE/ACDBE is applying for Interstate Certification.

***Include the following information in the cover letter:***

- A list of other Unified Certification Programs (UCPs) the firm is certified with under 49 CFR Part 23 and/or Part 26.
  - The Jurisdiction of Original Certification (JOC). The JOC is the state in which the firm maintains its principal place of business at the time of original application unless and until the firm loses certification in that jurisdiction.
  - The specific certification type(s) for which the firm is applying.
- ☐ An electronic image of the UCP directory of the JOC that shows the DBE/ACDBE certification.
- ☐ A new Declaration of Eligibility (DOE).
  - For owners claiming Native American group membership, submit proof of enrollment in a state or federally recognized tribe.
  - An owner claiming Native Hawaiian or Alaska Native group membership must submit documentation legally recognized under State or Federal law attesting to the individual's status as a member of that group.