



AIRPORT COMMISSION

MINUTES

Wednesday April 7, 2021 at 2:00 P.M.
Meeting was held via Teleconference/Zoom

Members Present

By Teleconference: Mr. Bales, Mr. Cantwell, Alderwoman Davis, Mr. Fitzgerald, Ms. Fowler, Dr. Gaal, Mr. Jenkins, Mr. Kling, Mr. Lents, Dr. Nemanick, Ms. Osborn, Mr. Stelzer, Ms. Teitelbaum and Chairperson Hamm-Niebruegge

Members Absent: Comptroller Green, President Reed and Commissioner Sauget

Airport Staff: Bagwell, Becker, Davidson, Greene, Hoare, Kulinsky, Lyles-Wiggins, Salarano, Stella and Strong

Legal Department: Bauman, Emmel

The Meeting was called at 2:01 P.M.

1. MINUTES

Approval is being requested for the Minutes of the March 3, 2021 Airport Commission meeting.

A motion for approval was made by Commissioner Bales and seconded by Commissioner Nemanick.

There being no discussion, a vote was taken and the motion carried unanimously.

2. OPERATIONS

Approval of the Agreement with Aschinger Electric Company to provide the Airport with Uninterrupted Power Supply (UPS) and Associated Battery System Maintenance Services. Contractor will supply all supervision, labor, supplies, parts, equipment and materials necessary. The Agreement will commence on May 1, 2021 and to end on April 30, 2024. The Contract Not-To-Exceed Amount will be \$774,204.00.

A motion for approval was made by Commissioner Bales and seconded by Commissioner Cantwell.

Mr. Stella provided the details of the Service Agreement for Aschinger Electric Company. Six bids were received and were all rejected due to a misunderstanding of the key areas of the Scope of Work. The Solicitation for Bids was re-issued on January 11, 2021. Four bids were submitted. Three of the four bidders were deemed non-responsive. Aschinger Electric Company was selected as the lowest and best bid.

The proposed Agreement is 20% higher than the previous Agreement due to preventive maintenance on an additional 22 mediums UPSs and two large UPSs, the hourly rate increased 2% from the previous contract and to cover funding for emergency repairs in all three years.

There being no further discussion, a vote was taken and the motion carried with Commissioner Gaal and Commissioner Nemanick abstaining.

3. PROPERTIES

A. Approval of the Agreement with Arthur J. Gallagher Risk Management Services, Inc. to provide the Airport with Insurance Brokerage Services. The Agreement will commence on June 1, 2021 and to end on May 31, 2024. The Contract Not-To-Exceed Amount will be \$300,000.00.

A motion for approval was made by Commissioner Bales and seconded by Commissioner Jenkins.

Scott Wightman, Vice-President of Arthur J. Gallagher, as well as his MBE/WBE business partners, Richard K Gaines, Inc. and Dorothy Coleman & Associates, LLC WBE were present via teleconference.

Mr. Salarano provided the details regarding the Request for Proposals process that was used, including the five-member Selection Committee. The request for Proposals was released on December 15, 2020 and proposals were due on January 26, 2021. One proposal was submitted. The Selection Committee reviewed and approved the Proposal by Arthur J Gallagher Risk Management Services, Inc.

Commissioner Lents inquired whether the Insurance Broker receives a commission or is limited to a fee. Mr. Salarano advised that their compensation is limited to the fee.

There being no further discussion, a vote was taken and the motion carried with Commissioner Cantwell abstaining.

B. Approval of a Space Permit with the State of Missouri Department of Revenue, Space Permit, AL-181, to provide the application and processing of the Real ID cards issued by the State of Missouri Department of Revenue. The term of this Space Permit is to commence on May 1, 2021 and to end on September 30, 2021. Revenue to the Airport is \$1.00. Either party may terminate this Space Permit upon (30) days' notice.

A motion for approval was made by Commissioner Davis and seconded by Commissioner Kling.

In attendance via teleconference were Joseph Plaggenberg, with the State of Missouri and Kayla Kueckelhan with the Administration of the Driver's License Bureau.

Mr. Salarano provided the details of the Space Permit for the State of Missouri Department of Revenue and will set up a temporary satellite office, consisting of 480 sq. ft., will be located in Terminal 1 for five (5) months. Beginning October 1, 2021, every air traveler, 18 years of age or older, will be required to have a REAL ID compliant state-issued enhanced driver's license, or another acceptable form of ID (such as a passport) to fly within the United States. The Revenue to the Airport is \$1.00.

Chairperson Hamm-Niebruegge added that the Airport would be one of the first airports to have REAL ID processing on site. Instructions will be available online listing the items necessary to obtain a REAL ID.

There being no further discussion, a vote was taken and the motion carried unanimously.

C. Approval of an Access Permit for the use of Non-exclusive CNG fueling of Permittee's authorized vehicles. This Lease Agreement is to commence on May 1, 2021 and end on April 30, 2024, for a term of three (3) years. Either party may terminate this Access Permit upon thirty (30) days' notice. The Access Permit is for an amount equal to the per gallon charge levied by the CNG supplier to the City for each gallon of Natural Gas pumped by the Permittee, plus a Compression Charge of \$.70 (seventy cents) per gasoline gallon equivalent.

A motion for approval was made by Commissioner Nemanick and seconded by Commissioner Stelzer.

Mr. Salarano provided the details for the Access Permit for the use of Non-exclusive CNG fueling of Permittee's authorized vehicles. Enterprise Leasing Company of STL, LLC ("Enterprise") operates a fleet of compressed natural gas ("CNG") powered shuttle buses providing transportation between the airport terminals and Enterprise's off-site car rental facility. Enterprise typically fuels the shuttles from the public access Spire CNG station located just south of the Airport's Super Park Lot C. This Access Permit provides a backup option for Enterprise, should the Spire CNG station be unavailable or non-operational.

There being no further discussion, a vote was taken and the motion carried, with Commissioner Lents and Commissioner Fitzgerald abstaining.

D. Approval of a Lease Agreement to be used for the placement of fuel storage and de-icing glycol tanks. This Lease Agreement will commence on May 1, 2021 and end on April 30, 2024, for a term of three (3) years. Either party may terminate this Lease Agreement upon ninety (90) days' notice. The total revenue anticipated will be \$2,026.20.

A motion for approval was made by Commissioner Fitzgerald and seconded by Commissioner Davis.

Mr. Salarano provided the details of the Lease Agreement for the placement of fuel storage and de-icing glycol tanks. Airport Terminal Services ("ATS") provides aircraft ground handling services to numerous airlines, and has been providing these services at the Airport for over 30 years.

There being no further discussion, a vote was taken and the motion carried unanimously.

E. Approval to extend the Airline Operating Agreement and Terminal Building Space Permits ("AOA"). This Amendment extends the expiration date to coincide with the expiration date of the current Airport Use and Lease and Agreements and, when applicable, the Cargo Addendum. This Amendment extends the expiration date to June 30, 2022 and provides a renewal option extending the term of this Agreement by one (1) year to end on June 30, 2023. All other terms, covenants and conditions of the current agreements are unchanged and remain in full force and effect.

A motion for approval was made by Commissioner Lents and seconded by Commissioner Bales.

Mr. Salarano provided the details of extending the Airline Operating Agreement and Terminal Building Space Permits ("AOA"). The Airline Operating Agreement and Terminal Building Space Permits ("AOA"), when applicable, will expire with the current Airport Use and Lease Agreement. Amendments extending the expiration date were sent to each of the 29 eligible airlines. The Airlines may, upon written notice provided to the City no less than 120 days prior to expiration, request to extend the Term of this Agreement by one year until June 30, 2023 ("Renewal Option"), which will coincide with the expiration date of the current Airport Use and Lease Agreements.

There being no further discussion, a vote was taken and the motion carried unanimously.

4. OTHER BUSINESS

Chairperson Hamm-Niebruegge recognized and congratulated Mayor-Elect Tishaura Jones on her recent election. Chairperson Hamm-Niebruegge recognized and congratulated Commissioner/Comptroller Green on her recent re-election. Chairperson Hamm-Niebruegge recognized and congratulated Commissioner/Alderwoman Davis on her recent re-election.

The Art installation entitled "Dreams Beyond the Clouds" was commissioned by the Lambert Art and Culture Program to celebrate the life and legacy of airport founder Major Albert Bond Lambert and to mark the 100th anniversary of the Airport. A separate art installation by artist Sarah Morris entitled "The 2020 Legacy Project" is near completion and will be unveiled in the next few weeks. The Art of Travel event is scheduled for October 14, 2021.

Fran Lyles-Wiggins of the Business Diversity Development Office was recognized by the Small Business Monthly and named one of the top 100 people to know.

The passenger numbers the first two days of April, 2021 were greater than the entire month of April, 2020 and the Airport anticipates a strong return this summer. Spirit Airlines will begin flying at the Airport during 2021, with five daily flights. United Airlines will begin non-stop flights to Hilton Head, South Carolina on May 27th which will run through early September. Frontier Airlines will be adding additional flights to Orlando and Las Vegas. Southwest Airlines will be adding flights to Jacksonville, Florida, Miami, Florida, Long Beach, California and Oakland, California this summer. Southwest Airlines plans to add six additional flights, for a total of 55 non-stop markets, compared to 49 pre-pandemic flights.

Notification of the CARES Act 2 package has been received and available to draw down on, for the \$13.3 million and the Airport has received the grant application for the additional \$1.6 Million, which covers the relief for concessionaires based on the FAA specific guidelines and allocations. The Airport does not have the allocations for the Road to Recovery Act, for the third CARES Act. The FAA has established very specific guidelines for eligibility and allotments.

5. NEXT MEETING

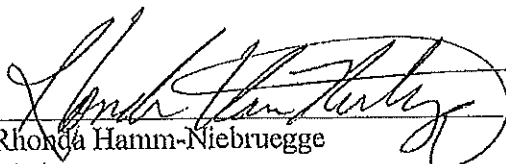
Wednesday May 5, 2021 at 2:00 P.M.

6. ADJOURNMENT

A motion for adjournment was made by Commissioner Cantwell and seconded by Commissioner Nemanick.

Meeting ended at 2:46 P.M.

The foregoing was approved by the Airport Commission at its meeting on Wednesday, May 5, 2021.


Rhonda Hamm-Niebruegge
Chairperson

5/6/21
Date