

ST. LOUIS LAMBERT INTERNATIONAL AIRPORT

SOLICITATION FOR BID FOR
FLEET MAINTENANCE AND AUTO BODY SERVICES

BID INFORMATION

<u>Solicitation:</u>	Fleet Maintenance and Auto Body Services
	The Airport is requesting bids from qualified bidders to perform the above services.
<u>Pre-Bid Meeting:</u>	July 24, 2025 at 10:30 a.m. (Zoom)
	RSVP to Gin Nelson, gmnelson@flystl.com
<u>Questions Due:</u>	On or before July 28, 2025, end of business.
<u>Bid Due Date:</u>	August 6, 2025 and 2:00 PM, local time
<u>STL Contact:</u>	Gin Nelson Contract Compliance Officer Airport Properties Division (314) 426-8033 gmnelson@flystl.com

July 10, 2025

PROSPECTIVE BIDDERS:

Attached is the Solicitation for Bids for **Fleet Maintenance and Auto Body Services** at St. Louis Lambert International Airport. Sealed bids will be received at **the St. Louis Lambert International Airport, Airport Properties Division, 10701 Lambert International Drive, MTN 2501, St. Louis, Missouri 63145 until 2:00 p.m. on August 6, 2025**, at which time they will be publicly opened and read. Bids will be opened in the Airport Properties Division Conference Room located in the lower level of Terminal 1, adjacent to the A Concourse Security Checkpoint (MTN 2450).

Bids must be submitted on the included APPENDIX "C." Bids, which may be submitted via electronic email or regular mail service, should be submitted in strict accordance with instructions given in Appendix A, Section 31 of the SFB. If the bids are mailed via regular mail, one copy must be presented in a sealed envelope addressed to the Airport Contract Compliance Officer at the address provided above, with the words "Bid For Fleet Maintenance and Auto Body Services" clearly written across the left hand face of the envelope.

Any conditioned bid, any bid with erasures, alterations, or alternatives, or any bid not accompanied by all of the items identified on the enclosed Bidder's Checklist may be rejected. The City of St. Louis reserves the right to reject any or all bids, to cancel this Solicitation For Bids, to advertise for new bids, or to do any combination of the above.

A Pre-Bid Meeting will be conducted on **July 24, 2025**, 10:30 a.m. local time via Zoom. Pre-Bid Meeting participation is not mandatory, but is highly recommended. Please see Appendix A, Section 30 of the SFB for more information.

The Successful Bidder(s) will be determined on the basis of the lowest and best bid submitted on APPENDIX "C" along with the bidders' ability to comply with Appendix A, Technical Specifications, and Appendix "B," General Specifications.

All inquiries regarding this solicitation are to be made in writing on or before **August 6, 2025** and should be addressed to Gin Nelson, Contract Compliance Officer.

Sincerely,



Gin Nelson
Contract Compliance Officer

Enclosure

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ATTACHMENTS AND FORMS

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Proposal To Bond Form	

ATTACHMENT 2.....	01 pages
St. Louis Lambert International Airport Subcontractor List (Airport Only – Construction and Service Contracts)	

ATTACHMENT 3	01 page
St. Louis Lambert International Airport Request to Change Subcontractor List (Substitution or Add Form)	

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EXHIBITS

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EXHIBIT E 01 page
Anti-Discrimination Against Israel Act Acknowledgement & Acceptance Declaration

EXHIBIT F 01 page
Anti-Discrimination Against Israel Act Affidavit

EXHIBIT G 01 pages
Fleet Vehicle List

CITY OF ST. LOUIS
ST. LOUIS LAMBERT INTERNATIONAL AIRPORT®

APPENDIX "A"

TECHNICAL SPECIFICATIONS
(FLEET MAINTENANCE AND AUTO BODY SERVICES)

1. DEFINITIONS

The following terms and definitions are used in this solicitation:

- A. **"Agreement"** means the contract that the City intends to award to the Successful Bidder under this SFB, executed between the City of St. Louis and the Contractor for Fleet Maintenance and Auto Body Services.
- B. **"Airport"** means St. Louis Lambert International Airport, together with any additions, improvements, or enlargements made from time to time, which is owned by the City and is operated for the City by the Airport Authority of the City of St. Louis, a department of the City.
- C. **"Airport Authority"** means the Airport Authority of The City of St. Louis, the City department responsible for managing and operating the Airport.
- D. **"Airport Representative"** means the Assistant Airport Director for Operations & Maintenance or his/her authorized or designated representative.
- E. **"ARFF"** means Airport Rescue and Fire Fighting vehicles.
- F. **"ASAP"** means as soon as possible.
- G. **"Bid"** means the documents and information submitted in response to this SFB as more fully described in Appendix A, Section 2.A "Solicitation" of this SFB.
- H. **"Bidder"** means a person or entity submitting a Bid under this SFB.
- I. **"City"** means The City of St. Louis, Missouri, owner and operator of St. Louis Lambert International Airport.
- J. **"Commencement Date"** means the date the term of the Agreement begins which is January 1, 2026, as provided for in Appendix A, Section 7 "Term" of this SFB.
- K. **"Contractor"** means the Successful Bidder.
- L. **"Contract Year"** means a consecutive twelve (12) calendar month period beginning on

the Commencement Date and each twelve (12) consecutive calendar month period thereafter during the term of the Agreement.

- M. **"days"** means consecutive calendar days unless otherwise expressly stated.
- N. **"Director"** means the Director of Airports of the City of St. Louis or their authorized representatives or designated representative.
- O. **"Expiration Date"** means the date the term of the Agreement ends which is December 31, 2028, as provided for in Appendix A, Section 7 "Term".
- P. **"Extras"** means additional service work or modifications, additions, or extras ordered in writing by the Director, as more fully described in Appendix A, Section 6 "Extra Work."
- Q. **"Holiday"** means New Year's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day.
- R. **"Manager"** means the Airport Fleet Maintenance Manager or his/her designated or authorized representative.
- S. **"Normal Business Hours"** means 7:00 a.m. to 5:00 p.m., Central Standard Time, Monday through Friday, excluding Holidays.
- T. **"Priority 1"** means any senior management take home/emergency response vehicle, Airport Police Vehicle, Rapid Response ARFF vehicle, or special-use vehicle (Bucket Trucks) that will be placed ahead of any current customer's vehicle and shall be worked on immediately and without delay.
- U. **"Priority 2"** means all other Vehicles that will be worked on in an efficient manner, without unreasonable delays, but not required to bump other customer vehicles.
- V. **"Provision(s)"** means the terms, covenants, warranties, conditions, or provisions under the Agreement.
- W. **"Rules and Regulations"** mean those lawful and not unjustly discriminatory rules, regulations, resolutions, plans, operating directives, the Airport Certification Manual, and directives promulgated or established by the Airport Authority, the Airport Commission, the Director, or the City, as amended. for the lawful and orderly administration or operation of the City and Airport.
- X. **"Qualified Observer"** means a person who has received training and demonstrated competence in the visual determination of opacity as described in New Source Performance Standards (NSPS) Test Method 9. The "Qualified Observer" must provide documentation of certification.
- Y. **"Solicitation For Bid" or "SFB"** means this request for bids.

- Z. **"Successful Bidder"** means a responsive and qualified Bidder submitting the lowest and best bid in accordance with the Provisions of this SFB.
- AA. **"Vehicle"** means the Airport Authority's fleet of vehicles and equipment that are the subject of the services detailed in Appendix A, Section 2 "Solicitation" of this SFB. See **Exhibit G** for a list of vehicles and equipment that will require Fleet Maintenance and Auto Body Services. The Contractor acknowledges and agrees that the Airport Representative may modify or amend Exhibit G at any time administratively and without the Contractor's approval or consent and without a formal amendment to the Agreement as new vehicles are received and older units are taken out of service.

2. SOLICITATION

A. Bid Award

The City will select the Successful Bidder on the basis of the lowest and best Bid submitted on Appendix C, Bid Forms, along with the Bidder's qualifications and ability to comply with the Appendix A, Technical Specifications, and Appendix B, General Specifications (collectively referred to as the **"Bid"**). The City's Airport Commission and its Board of Estimate and Apportionment must approve the Successful Bidder as well as the Provisions of the Agreement. The City reserves the right to award a contract to a qualified and responsive Bidder that submits the lowest and best Bid as determined by the City in its sole discretion.

B. Disqualifications

If a Bidder submits more than one Bid under the same or different names, the City will not consider any of that Bidder's Bids. Bids will be rejected if there is reason to believe collusion exists among Bidders, and no participant in such collusion will be considered in future bids for providing the Fleet Maintenance and Auto Repair Services.

C. Rights Reserved by City

1. The City reserves the right to thoroughly investigate the financial status, experience, qualifications, competence, reputation, and record of the Bidder, and the City reserves the right to reject any or all bids.
2. The City reserves the right to disqualify or reject any Bid if, in the City's sole opinion:
 - a. Bidder does not have the minimum qualifications as stated below, (see **Appendix A, Section 3 "Qualifications"**), including

the necessary experience, the financial capacity or the ability to perform the scope of work or service;

3. The City reserves the right to disqualify any Bidder and reject any Bid that is not, in the City's sole judgment:
 - a. competent, experienced, or qualified to perform the work or service; or
 - b. not in the City's best interest.
4. The City reserves the right to reject any Bid if the Bid:
 - a. is a conditioned Bid;
 - b. contains erasures, alterations, or alternatives;
 - c. is not accompanied by all the items identified on the Bidder's Checklist;
 - d. is submitted without the required or requested Bid information; or
 - e. is not in compliance with the procedural requirements for submitting a Bid as set out in the cover letter to this Solicitation for Bids ("**SFB**");
5. The City reserves the right in its sole discretion to reject any Bid from any Bidder that:
 - a. is in arrears or is currently in default to the City upon any debt or contract; or that is a defaulter as surety or otherwise upon any obligation to the City within the last three (3) years; or
 - b. has failed in the City's sole determination and discretion to properly, adequately, or faithfully perform any previous contract within the last three (3) years with the City.
6. The City reserves the right in its sole discretion to reject any Bid from any Bidder that is currently involved in litigation with the City regarding any previous contract obligations.
7. The City reserves the right to perform one, all, or any combination of the following:

- a. Reject any or all Bids;
 - b. Advertise for new Bids;
 - c. Cancel this SFB.
8. The City, in its sole determination reserves the right to:
- a. Waive minor irregularities and formalities;
 - b. Establish a "cure" period, if a Bidder or Bidders have not submitted the required Bid information for the purpose of obtaining complete Bid submittals and correcting other defects in a Bid.
9. This list of the City's rights is not all inclusive.

D. Bidders Responsible for Bid

1. The Bidder will carefully examine this SFB (including any attachments, addenda) and the premises of the Airport, and will judge for itself all circumstances and conditions affecting the Bidder's Bid.
2. All information or data in this SFB and any subsequent addenda is to be used by the Bidder at its sole risk, and the City does not accept any responsibility or liability in any fashion for its use in structuring a Bid by any Bidder in a response to this SFB.

E. Forfeiture

1. If a Successful Bidder refuses or neglects to timely execute the Agreement with the City or fails to furnish the required insurance certificates and endorsements, bonds, affidavits, or other required or requested documents or information within twenty (20) days after notice of the award, the Bid Bond submitted (if any) with the Bid will be forfeited by the Bidder and retained by the City as liquidated damages. No pleas by a Bidder of error or mistake in its Bid or change in circumstances will be available to the Bidder as a basis for the recovery of its deposit.
2. The City, in its sole discretion, may select the next lowest and best Bidder as determined by the City, who will be subject to the same procedures and timetables as provided for in this Section 2.E. If the second lowest and best Bidder also refuses or neglects to timely execute the Agreement or fails to furnish the required insurance certificates and endorsements, bonds, affidavits, or other required or requested documents or information,

then the next lowest and best Bidder, if selected, will be subject to the foregoing Provisions, and so on, as determined by the City.

F. Not A Contract

This SFB is not a contract or a commitment of any kind by the City or the Airport. Nor does it commit the City to pay for any costs incurred by the Bidder in the submission of its Bid or any cost incurred prior to the approval and execution of a formal contract with the City. The award of the Agreement to the Contractor under this SFB as well as the Provisions of the Agreement to be awarded must be approved by the City's Airport Commission and its Board of Estimate and Apportionment.

G. The City of St. Louis, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all Bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation), age, or disability in consideration for an award.

3. QUALIFICATIONS

All Bidders, at a minimum, must meet the following qualifications:

- A. **General Commercial Experience:** Bidder must have been open for commercial business for five (5) years in providing vehicle maintenance and auto body services of the general nature described herein (See Appendix A, Section 5, "Scope of Work"). Bidder must provide documentation with its Bid that it satisfies the experience requirements of this Section 3.A of the SFB **using Bidder's own experience** (see Appendix A, Section 3.G entitled "Statement of Qualifications").
- B. **Fleet Maintenance:** Bidder must have five (5) years' experience providing Fleet Maintenance to a fleet of seventy five (75) or more commercial and/or government fleet vehicles. Bidder must provide documentation that illustrates that the Bidder or its subcontractor, as the case may be, satisfies the qualification and experience requirements of this Section 3B of the SFB (see Appendix A, Section 3.G below). Bidder must include in its documentation a listing of the fleet types including number of vehicles in the fleet and the hours of fleet operation.

1. Certification/Estimating Requirements: Bidder must provide with its Bid copies of required certifications and estimating System it uses and/or proposes to use for Fleet Maintenance with its Bid (see Appendix A, Section 3.G below).
- C. **Auto Body Repair**: Bidder must have five (5) years' experience providing Auto Body Repair (consisting of major body, frame, chassis, body repair experience) to seventy-five (75) or more vehicles per year. Bidder must provide documentation that the Bidder or its subcontractor, as the case may be, satisfies the qualification and experience requirements of this Section 3.C of the SFB (see Appendix A, Section 3.G below).
1. Certifications/Estimating Requirements: Bidder must provide with its Bid copies of certifications and a description of any equivalent estimating system it uses and/or proposes to use for Auto Body Repairs with its Bid (see Appendix A, Section 3.G below).
- D. **Compressed Natural Gas/Alternative Fuels**: It is preferred that the Bidder, or Bidder's subcontractor has experience providing Compressed Natural Gas (CNG) maintenance, repair and diagnostic work of the nature described in this SFB. It is also preferred that the Bidder has experience with Alternative Fuel Systems. The Airport Authority presently uses the following Alternative Fuels: Compressed Natural Gas, Plug in Electric, Electric Hybrid both gasoline and diesel and Bio-diesel. As new alternative fuels become available Bidder or its subcontractor, as the case may be, will be expected to update their knowledge and skills necessary to perform certified repairs.
- E. If the Bidder elects to **perform the majority of the scope of work for both 3.B, Fleet Maintenance AND 3.C, Auto Body Repair**, using Bidder's own experience and qualification, but subcontracts some lesser portion of the labor and work for Fleet Maintenance and/or Auto Body Repair to a subcontractor, **then the Bidder's subcontractor must satisfy the minimum qualifications listed below.**
1. Fleet Maintenance: Bidder's subcontractor must have five (5) years' experience providing Fleet Maintenance services of the general nature described in this SFB to a fleet of twenty-five (25) vehicles or more commercial and/or government fleet vehicles.
 2. Auto Body Repair: Bidder's subcontractor must have five (5) years' experience providing Auto Body Repair services (consisting of major body, frame, chassis, body repair experience) to at least twenty-five (25) vehicles per year.
- F. Bidder must perform not less than forty percent (40%) of the work or service under the Agreement with its own employees.

- G. **Bidder shall provide as a part of its Bid, a written synopsis, which illustrates that the Bidder and the Bidder's sub-contractor(s) have experience of the same nature described in this solicitation and documents and satisfies the minimum experience requirements** to perform the Fleet Maintenance and Auto Body Services, as described in this SFB. (See Bidders Check List Item 9). The written synopsis must at a minimum address or include the following information
1. A statement of corporate capabilities, including range of services offered, length of time in business, knowledge of techniques, methods, and strategies of performing the Fleet Maintenance and Auto Body Repair services contemplated in this SFB, including corporate structure, professional registrations, licenses, certificates, professional affiliations, etc. for the Bidder and each subcontractor, as the case may be.
 2. A detailed description of the services expected to be performed by the Bidder and each of the Bidder's subcontractors. In addition, any services (administrative, management, etc.) the Bidder may perform on behalf of the subcontractor must be clearly articulated in the synopsis. Bidder must clearly illustrate how the Bidder, including all of its subcontractors, satisfy all of the applicable qualifications and experience requirements of the SFB and provide all requested certificates, licenses, information as requested in Sections 3.A, 3.B, 3.C, 3.C (1) & 3.E above.)
 3. Bidder must submit commercial business references, including contact name, title, telephone number, address, and a description of services performed, which clearly illustrates and demonstrates that the Bidder and all of the Bidder's subcontractors satisfy the applicable minimum qualifications requirements of this SFB.
 4. An organizational chart, including subcontractors, that shows how the Bidder will organizationally provide the services contemplated and the required management oversight.
 5. A list of owners (with an ownership interest of ten percent or more), directors and officers of the Bidder and all proposed subcontractors. (See also Appendix B, Section 4 "Assignment & Subcontracting").
 6. Bidder and its subcontractors must possess all permits, licenses, and professional credentials necessary to perform the services as specified in the SFB (See Appendix A, Section 3.B (1) and 3.C (1) above).
- H. Bidder must have the financial capability to perform the "Scope of Work" as described in Appendix A, Section 5 of this SFB and must submit the last two (2) years financial statements, prepared in accordance with generally accepted

accounting principles, including an independent CPA's statement attached, if said CPA's statement is available. Examples of acceptable financial statements include Balance Sheets, Statement of Changes in Financial Position, and Income Statements, as well as all accompanying footnotes. (See Bidder's Checklist, Item 8.)

- I. Bidder and all proposed subcontractors must be licensed to do business in the State of Missouri when the Agreement is executed and must submit a current Certificate of Good Standing from the Missouri Secretary of State, if applicable. The Bidder and all proposed subcontractors must also submit proof of registration with the Missouri Secretary of State. (See Bidder's Checklist, Item 10.)
- J. Bidder must submit, at a minimum, three (3) business references, including contact name, telephone number, mailing address and email address. These references must be from customers for whom the Bidder has provided Fleet Maintenance and Auto Body Services of the same nature and type described in this SFB. (See Bidder's Checklist Item 7.)
- K. Bidder, if applicable, must submit as part of its Bid a written synopsis, which fully discloses and explains either of the following events occurring in the last three (3) years:
 - 1. Any termination for cause of a Fleet Maintenance and Auto Body Repair Services contract in which the Bidder or the Bidder's affiliates, are or were a party to; and
 - 2. Any debarment proceedings recommended or initiated, or debarment decisions against the Bidder or the Bidder's respective directors, officers or employees, including their respective affiliates.
 - 3. Bidder must include as part of its Bid copies of any termination notices received by the Bidder or initiated by the Bidder, debarment notices, complaints, or reports, finding of fact or law, rulings or decisions of debarment. (See Appendix A. Section 2.C.)
 - 4. For purposes of this Section 3.K, an "**affiliate(s)**" means a person or entity that directly or indirectly thorough one or more intermediates controls, or is controlled by, or is under common control with, the Bidder.
- L. The City will not enter into an Agreement with any Bidder who is found to be delinquent on City of St. Louis Earnings Taxes or is unable to procure a City of St. Louis Business License, if such license is applicable.
- M. Due to the nature of the work under this SFB, Bidders and its subcontractor's facilities performing the work under this SFB must be located within a thirty (30) minute drive of the Airport Auto Shop located at 4790 St. Andrews Lane, St. Louis,

MO 64044, during non-rush hour traffic times. For the purpose of this SFB, non-rush hour traffic times are Monday through Friday between 9:30 a.m. and 3:30 p.m. local time. The City will make the final determination whether a Bidder or its subcontractor satisfies this requirement. Bidders may request a determination in writing (see deadline for questions).

- N. The City will not enter into an Agreement with any Bidder that acquired or bought out a contractor with which the City had a contractual relationship where the Bidder failed to accept assignment of the contract, leaving the City without performance under the provisions of the contract.

4. INVESTIGATION OF CONDITIONS

- A. The Bidder should:

1. Investigate all conditions for the required work;
2. Carefully read the specifications; and
3. Inform itself fully of the conditions under which the work is to be performed.

The City will not provide additional compensation to a Bidder who has failed to investigate the conditions carefully, read the specifications, or fully inform itself of items prior to submitting a Bid or for a change in the Bidder's circumstances.

- B. The submission of a Bid means that the Bidder has made such examinations and investigations, and agrees to fulfill all requirements of the Agreement in full accordance with the Provisions of the Agreement and the specifications, and that the Bidder is entirely familiar with and thoroughly understands all such requirements.

5. SCOPE OF WORK

- A. Subject to and in accordance with the Provisions of the Agreement, the Contractor shall perform automotive body work repair services, upfitting, graphics installation and fleet maintenance, otherwise known as Mechanical Inspection/repair and Preventative Maintenance (MIPM), on an as needed basis, as requested and ordered in writing by the Manager:
 1. **Fleet Maintenance:** Contractor will provide MIPM, including, but not limited to, oil changes, transmission flush, state inspections, safety inspections, emissions inspections, brake inspections, alignment, mount and balance tires, tire repair, air conditioning check and maintenance,

cooling system check and maintenance, car/truck was, interior and exterior vehicle detailing, towing and service calls.

- a None of the Vehicles requiring the above services shall require a CDL license and/or endorsement to operate.
- b The Contractor shall be required to pick-up and drop-off Vehicles to the Airport at no additional charge to the Airport Authority, and in a timely manner.

2. **Auto Body Services:** Contractor will perform auto body repair services, as requested by the Airport's representative.

- a Contractor shall submit a quote with pictures documenting the auto body repair services required and requested.
- b For Vehicles that require a CDL or special endorsement to operate, the Airport Representative may require the Contractor to perform auto body repair onsite, and/or report to the Airport Auto Shop to dismantle, transport, repair, and then return and install damaged parts. **Example** — The Contractor may be required to remove a bumper from a large dump truck at the Airport Auto Shop, transport it back to its shop, make repairs and return to the Airport Auto Shop for installation.
- c Upfitting and Graphics Installation: The contractor will customize vehicles to fit the needs of the airport. It involves adding, replacing, or augmenting body, equipment, or accessories to create customized vehicles for any applications necessary for the airport's departments. Examples include graphics installation, full and partial vehicle wraps, full or partial vehicle painting, window tinting. Installation of radios, sirens, emergency lighting, ladder racks, pull-out storage racks, truck boxes, bed slides, bed liners, lift gates, police car prisoner cages, gun racks and window and door armor

B. The contractor shall furnish all personnel, labor, materials, equipment, supplies, consumables, and supervision necessary to perform all work required and provide all services contemplated by and in accordance with the Provisions the Agreement. All services provided are subject to the following requirements and any requirements established by the Airport Representative in writing:

- 1. Contractor shall report to the Manager and maintain records of all work performed within the scope of the Agreement, which shall be kept in a form and manner mutually agreed upon by the Contractor and the Manager.

2. Contractor shall conduct annual safety and emissions inspections on all Vehicles requiring such inspections.
3. Contractor shall conduct lubrication and filter services per manufacturer's specifications and/or as directed in writing by the Manager on all applicable Vehicles.
4. Contractor shall conduct brake inspections while servicing Vehicles and perform brake maintenance & repair services per manufacturer's specifications and/or as directed in writing by the Manager.
5. Contractor shall conduct transmission maintenance & repair services per manufacturer's specifications and/or as directed in writing by the Manager on all applicable Vehicles listed in the Agreement.
6. Contractor shall conduct post-inspections of all vehicles before returning them to service.
7. Contractor shall conduct engine tune ups per manufacturer's specifications and/or as directed by the Manager on all applicable Vehicles.
8. Contractor shall conduct fuel injection system maintenance & repair services per manufacturer's specifications and/or as directed in writing by the Manager on all applicable Vehicles.
9. Contractor shall conduct cooling system maintenance & repair services per manufacturer's specifications and/or as directed in writing by the Manager on all applicable Vehicles.
10. Contractor shall conduct electrical equipment maintenance and repair services per manufacturer's specifications and repair as directed in writing by the Manager.
11. Contractor shall provide non-emergency tire service on all applicable Vehicles. Repair or replacement of tires to include mounting/dismounting tires from wheel rims, patching and balancing, **tire plugs are not acceptable**. Wheel alignments, if required, may be performed at a mutually agreed upon third party vendor (see Appendix B, Section 4 entitled "Subcontracting and Assignment").
12. Contractor shall provide emergency towing and/or repair services during **non-Normal Business Hours** sufficient to remove any Vehicle from any

area where it may be a potential hazard or may sustain addition damage if left unattended as ordered and required in writing by the Manager.

13. Contractor may be directed by the Manager to perform Extras not specified or fairly implied as included in the Agreement (see Appendix A, Section 6 "Extra Work"). Such extra or additional non-targeted services or work may include but not be limited to; modifications to Vehicles, installation of, or maintenance and repair of after-market equipment to be attached or that has been attached to a Vehicle and/or accident repairs including body work. Body work, if required, may be performed at a mutually agreed upon third party vendor (see Appendix B, Section 4 "Subcontracting and Assignment" below).
14. Contractor shall administer all warranties and recalls of all Vehicles and parts of all Vehicles. **Work performed by the Contractor for which reimbursement is provided by the manufacturers will not be billed to the City.**

C. Quality of Services Required

1. Contractor shall provide a qualified and certified labor force.
2. Contractor shall provide all fleet maintenance vehicle repair services on a scheduled and on-call basis during Normal Business Hours. For purposes of the Agreement "**Normal Business Hours**" are defined as 7:00 am to 5:00 pm, Monday through Friday, central time, excluding designated federal holidays.
3. During non-Normal Business Hours, the Contractor shall provide all services listed in the Agreement as directed by the Manager on an on-call basis only.
4. Contractor must be able to promptly respond to the Manager's request for services under the Agreement during declared emergency situations such as major disasters or inclement weather conditions.
5. Contractor shall furnish all personnel, labor, materials, parts, equipment, supplies, consumables, and supervision necessary to perform all work required to provide the fleet maintenance vehicle services for the Vehicles.
6. Contractor shall prioritize any Priority 1 Vehicles over any other customer's vehicle, and shall immediately and without delay provide necessary parts, equipment, supplies, consumables, and work necessary to ensure minimal downtime on Priority 1 Vehicles. Contractor is not required to prioritize Vehicles that are not Priority 1 over other customer

vehicles, but will provide services in an efficient manner, without unreasonable delays, and in accordance with the Provisions of the Agreement.

7. Contractor shall maintain an inventory of consumables such as oil, lubricants, engine coolant, transmission fluids, filters, washer fluids, wiper blades and light bulbs in a manner acceptable to the Manager to ensure minimal out of service downtime.

D. Specific Requirements

1. Contractor must provide a repair estimate with photos to the Manager within twenty-four (24) hours of request. (Accident/Body)
2. Contractor may be required to inspect the Vehicle at the Airport facility if needed to provide a complete repair estimate within twenty-four (24) hours of request.
3. Contractor shall be responsible for the timely pickup and delivery and bear all costs of the pickup & drop off of the Vehicle from its current location to the repair shop and back to the location, or the Airport Auto Shop. **At no time will the Contractor charge the Airport, or be reimbursed for pick-up or delivery services**
4. On rare occasions if a Vehicle requiring a CDL needs Auto Body Repair, the Contractor may be required to conduct the work at the Airport Auto Shop and/or report to the Airport Auto Shop to dismantle, transport, repair, return and install a damaged part, at the discretion of the Airport Representative
5. In very rare instances, the Airport's qualified and licensed staff may assist with Vehicle transport for any vehicle requiring a CDL and/or endorsement.
6. All Vehicles shall be repaired to their original conditions as specified by the Manager.
7. Supplemental estimates, additional cost of repair from hidden damage beyond the original estimate, will be reviewed on a case-by-case basis. All additional work must be approved by the Manager or his designated personnel.
8. Contractor must notify the Manager of any delays to the repair of the vehicle. Contractors who have excessive delays may result in being dropped from the contract.

9. Parts must consist of both foreign and domestic automotive spare parts in conformity with the composition of Airport's fleet of vehicles.
10. Parts must consist of original equipment manufacturer (OEM) parts or aftermarket equivalents. Equivalents must meet or exceed the OEM designed specifications for the particular replacement part application, and must contain warranties equivalent to or exceeding OEM parts warranty coverage.
11. Remanufactured or rebuilt parts may be acceptable for certain items (starters, alternators, drive axles, etc.); however, the City must agree to the use of such remanufactured or rebuilt parts in advance of Contractor's quotation for repair. Other critical items (water pumps, oil pumps, fuel pumps, etc.) must only be new parts and of recognized brand names acceptable to the City.
12. All parts and supplies provided must be warranted for a minimum period of six (6) months or eight thousand (8,000) miles, or for any manufacturer warranty period, whichever is greater. Warranted parts must be replaced with new parts. All warranty information will be made available to the City.
13. Parts may consist of automotive parts sold only by dealers of certain vehicle manufacturers ("**Dealer Only**" parts). City shall notify Contractor if any parts requested are Dealer Only parts.
14. When suspension damage is involved, contractor shall repair vehicle alignment to meet factory specifications. The Contractor shall provide alignment sheets with specifications showing all alignment angles, both before and after repair.
15. The City reserves the right to supply parts to the Contractor or any subcontractor providing services under the Agreement.

E. Brand Names and Approved Equivalents

NOTE: This section pertains to quotes provided by the Contractor or its subcontractor to the City for repair work which require parts during the term of the Agreement. Any references to manufacturers, trade names, brand names and/or catalog numbers are intended to be descriptive, but not restrictive, unless otherwise stated, and are intended to indicate the quality level desired. Contractors may offer any equivalent product that meets or exceeds the specifications. Bids based on equivalent products must:

1. Clearly describe the alternate offered and indicate how it differs from the product specified; and

2. Include complete descriptive literature and/or specifications as proof that the proposed alternate will be equal to or better than the product named in the Agreement or the City's request for a quote.
3. Any substitute to the original manufacturer's part must be approved by the City.

The City reserves the right to be the sole judge of what is equal and acceptable and may require Contractor to provide additional information and/or samples. If Contractor does not specify otherwise, it is understood that the referenced brand will be supplied.

F. Pricing

1. Hourly labor rates quoted in Appendix C shall be firm for the three (3) year term of the Agreement.
2. Contractor to state hourly rates for:
 - i. Auto Body Services
 - ii. Fleet Maintenance
3. The labor rates in Appendix C are the total cost City will pay for this project including taxes and all other charges.
4. All prices are F.O.B. destination. Any freight/delivery charges are to be included.
5. All prices quoted are in United States dollars and "whole cent," no cent fractions will be used. There are no exceptions.
6. Price quotes include any and all payment incentives available to City.
7. **Parts, materials and equipment supplied by Contractor must bear a markup of no more than 20 percent over Contractor's actual cost.** A copy of contractor's actual cost must be supplied on the invoice to the Airport (see Appendix A, Section 11.A "Payments").

6.0 EXTRA WORK

- A. At the written request and direction of the Director, additional Fleet Maintenance and Auto Body Services work, or modifications, additions, or extras ("**Extras**") may be required. The fee or charge for Extras will be agreed upon in advance in writing on a case-by-case basis. See Appendix A, Section 11.L "Payments". For

all work conducted under the Agreement, the total amount to be paid to the Contractor must not exceed the total Contract Not-To-Exceed Amount of the Agreement. (See Appendix A, Section 11.L "Payments".)

- B. Any work not specified in the Agreement that may be reasonably implied as included in the Agreement will be done by the Contractor without extra charge. The Director shall solely make such determinations regarding reasonably implied work and Extras.
1. The Contractor will perform all Extras that may be requested or ordered in writing by the Director. No Extras shall be performed unless ordered in advance by written request of the Director.
 2. The Contractor will furnish the Director with itemized bills for all items included under this heading, and such bills may be verified or audited by the City.
 3. All bills for Extras done in any month, will be submitted to the Director, in writing, before the 15th day of the following month, and the amounts therein must be in accordance with the daily time, material, and equipment statements approved by the Director.
 4. As proof of costs, the Contractor must submit copies of itemized invoices received from the Contractor's approved subcontractor(s) that have been reviewed and approved previously by the Contractor.
 5. Extras will be paid for based on a fixed amount, rate, charge, or any combination thereof agreed upon and approved by the Contractor and the Director in writing prior to such Extras being performed. (See Appendix A, Section 11.E "Payments".)

7.0 TERM

The term of the Agreement will be for thirty-six (36) months beginning on the Commencement Date specified below and ending thirty-six (36) months thereafter unless terminated or cancelled as provided for in **Appendix B, Section 3 "Cancellation"**. The Agreement is expressly subject to, and will not become effective or binding on the City until, fully executed by all signatories of the City. The commencement and expiration dates are as follows:

"Commencement Date": January 1, 2026 "Expiration Date": December 31, 2028

8.0 ADMINISTRATIVE PROCEDURES

- A. Before work under the Agreement commences, the Contractor will designate, by written notice to the Airport Representative, an experienced, competent and knowledgeable, full-time employee of the Contractor as the Contractor's "Project Coordinator." The Project Coordinator will be fully authorized to act for the Contractor in all matters covered by the Agreement. The Contractor will also furnish all supervisory personnel with copies of these specifications and will make certain that all such personnel understand the Provisions thereof.
- B. When necessary, or as requested by the Airport Representative, the Contractor will make periodic reports and recommendations to the Airport Representative concerning conditions, transactions, situations or circumstances encountered by the Contractor relating to the services to be performed under the Agreement.
- C. The Contractor's performance hereunder must meet the highest standards of care, skill, and diligence provided by professionals who perform services similar to the services contemplated by the Agreement. All work will be executed in the most workmanlike, safe and substantial manner and everything will be furnished by Contractor that is necessary to complete and perfect the aforesaid work according to the design and intention, whether particularly specified or not which may be inferred from the Agreement and its specifications. Work which should properly be performed by skilled laborers, will not be attempted by common laborers.
- D. The Contractor will ensure that all equipment and temporary offices and trailers used on the job are conspicuously marked with both the name and telephone number of the Contractor (if applicable).
- E. The Contractor must clean up the work site each day. This clean-up must include placing material, tools, and equipment in a neat, safe, and orderly arrangement. Equipment must never block access to existing facilities. Rubbish, debris, rubble, and garbage must be properly removed daily and disposed of by the Contractor in accordance with all applicable local, state, and federal laws and regulations. The City and its officers, agents, representatives, or employees are not responsible or liable for, in any way whatsoever, for any hazardous condition created by, arising out of, or incidental to the Fleet Maintenance and Auto Body Services performed by the Contractor or its officers, employees, subcontractors, representatives, or agents under the Agreement. **(See Appendix B, Section 1, "Insurance" and Section 2, "Indemnification")**
- F. The Contractor will at all times, have ample equipment to properly and safely carry out the work contemplated herein including such tools or equipment as may be necessary to meet emergency requirements.
- G. The Contractor will give personal attention to the performance of the Agreement and will furnish to the Airport Representative a list of all employees (including

subcontractor's employees) performing services under the Agreement. (See also **Appendix B, Section 4 "Assignment & Subcontracting"**.) The Contractor will maintain and update this list throughout the term of the Agreement. The Contractor will be present at the work site continuously during working hours throughout the progress of the work, either in person, or through his Project Coordinator or supervisory personnel to receive directions or furnish information. Any instructions or directions given to the Project Coordinator or supervisory personnel of the Contractor will be considered the same as given to the Contractor in person.

- H. Contractor, at its cost, will secure all applicable permits and licenses and approvals required or necessary to fulfill the Provisions of the Agreement.
- I. The Contractor will attend a pre-performance conference prior to commencement of any work under the Agreement. Said conference will be after the date of Agreement execution, and prior to start of the work.
- J. The work to be performed under the Agreement may be on an active Airport. Therefore, prior to the start of any work under the Agreement, the Contractor will provide the Airport Representative with a work schedule which will indicate a proposed sequence and time schedule of the work to be accomplished for the Airport Representative's prior written approval. (See **Appendix A, Section 5, "Scope of Work."**)
- K. In case of an emergency, the Airport Director, Deputy Director of Operations and Maintenance, or the Airport Representative, or designee will have authority to order the Contractor to immediately terminate work and clear the area of personnel and equipment. The Contractor will immediately comply to such an order with all possible speed.
- L. The Airport Representative will determine the amount, classifications, acceptability, and fitness of all work to be done, and will decide all questions which may arise relative to the proper performance of the Agreement, and their decisions will be final, except as provided for in **Appendix A, Section 14 "Right of Review"**.
- M. The City reserves the right to solicit bids and award contracts to other contractors for any modifications or additions to the Fleet Maintenance and Auto Repair Services. The City reserves the right to furnish components, parts, supplies, and materials at its discretion or to perform the work contemplated herein. (See **Appendix A, Sections 11.I "Payments" and 24.G "General Provisions"**)

9.0 RULES AND REGULATIONS

- A. The Contractor will comply with all applicable rules and regulations including resolutions, plans, operating directives, Airport Certification Manual, and directives promulgated or established by the Airport Authority, the Airport Commission, the Director, or the City, as amended, in performing the required work or services. The Contractor will comply with all statutes, laws, ordinances, orders, judgments, decrees, permits, regulations, environmental plans and programs, environmental permits, directions, and requirements of the City as amended, and all federal, state, city, local and other governmental authorities, now or hereafter applicable, in performing the required work and service.
- B. The Contractor will be responsible for compliance with all Airport Security Regulations, Airport Security procedures, and TSA 1542 as amended. Any and all violations by the Contractor or its officers, employees, subcontractors, independent contractors, agents, or representatives pertaining to Airport Security resulting in a fine or penalty to the City or the Contractor, or its officers, employees, agents, or representatives, will be the responsibility of the Contractor. City will be reimbursed within ten (10) days of the City's request, for any such fines or penalties imposed on the City.
- C. The Contractor will be responsible for the work of all subcontractors and agents, and all work must be kept under the Contractor's control. A complete list of all such subcontractors will be submitted to the Airport Representative for his/her prior written approval. **(See Appendix B, Section 4 "Subcontracting and Assignment")**
- D. The Contractor will not be entitled to any claim for damages or losses whatsoever against the City or its officers, employees, agents, representatives, due to hindrance or delay from any cause whatever in the progress of the work or any portion thereof including without limitation, loss of profits, and actual, consequential, special, or incidental damages.

10. REPAIR OF DAMAGE

- A. The Contractor will promptly report to the Airport Representative or designee any property of the City or third parties damaged by Contractor's or subcontractor's operations or employees. The Contractor will not make repairs or replacements to City property without prior written approval of the Airport Representative.
- B. In all instances where any property and/or equipment is damaged by Contractor or subcontractor employees, a full report, including pictures of the incident and extent of such damage, shall be submitted in writing to the Airport Representative within 24-hours of the occurrence.

- C. The Contractor is responsible for the repair of all damages resulting from its activities while working onsite. If the Contractor is not able to or otherwise fails to make such required repairs, the Airport will have the right to accomplish these repairs and deduct the costs from the Contractor's next scheduled payment.
- D. The Contractor is responsible for taking the action necessary to protect Airport-issued supplies, materials and equipment from loss, damage and/or theft.

11. PAYMENTS

- A. The Contractor shall submit to the Airport Representative for payment by the City, a **monthly itemized hourly invoice and supporting documentation for work or services performed during the previous month** under the Agreement at the rates, charges, and amounts outlined in the attached Appendix C, subject to and in accordance with the Provisions of the Agreement. The monthly itemized hourly invoice and supporting documentation shall be in a form acceptable to the Airport Representative.
- B. Invoices will be submitted to the Airport Accounting Department at:

AirportAccountsPayable@flystl.com
or
St. Louis Lambert International Airport
Accounts Payable
P. O. Box 10212
St. Louis, MO 63145
Contact Phone Number: (314) 426-1303
- C. The invoice must include:
 - 1. Contract number;
 - 2. Ordinance number;
 - 3. Purchase Order number (new number issued every Fiscal Year);
 - 4. Service(s) performed;
 - 5. Date and time service(s);
 - 6. Price of the services
 - 7. Subcontractor invoice(s);
- D. The Contractor shall also provide such other documentation or proof of payment reasonably required by the Airport Representative.

- E. For Extras authorized in writing by the Director, the Contractor will invoice the City the actual labor, parts, and materials required to complete the modifications or additions authorized in writing by the Director as set out in Appendix A, Section 6 "Extra Work".
- F. Contractor will be expected to agree that the payment for performance will be the Monthly Service Charge unless otherwise agreed to in writing by the City, as outlined in Appendix "C," except as provided for below. Payments for Extra Work ordered by the Director in writing will be at the rates or amounts as provided for in Appendix "A," Section 6 "Extra Work". All payments by the City are contingent upon the appropriations of sufficient funds by the City annually.
- G. Contractor will be expected to acknowledge, covenant, stipulate and agree that the Contractor will only be paid for work performed within the scope of work contemplated herein. If work is not performed in a specific area(s) or a task(s) is not performed, as outlined in Appendix C, Contractor will not be paid for that work, task and/or location.
- H. Acceptance by Contractor of the final payment will constitute payment in full for all work done.
- I. The Agreement will not create a debt, liability, or obligation of any kind whatsoever on the City for the City to order or request any particular amount of work or services. (See also Appendix A, Sections 8.M "Administrative Procedures" and 28.G "Inspections".)
- J. The Contractor will submit invoices for the services and work performed pursuant to the Agreement in a timely manner and as provided for in the Agreement. The City will not be required or obligated to pay any invoice submitted to the City by the Contractor more than six (6) months after the expiration or earlier termination of the Agreement or be responsible for any costs or expenses incurred by the Contractor for services or work performed pursuant to the Agreement for which invoices have not been submitted to the City for payment within six (6) months of the expiration or earlier termination of the Agreement.
- K. At the beginning of each Snow Removal Season but after the successful required Equipment Pre-Season Inspection (November 1 of each year), the Contractor shall submit to the Airport Representative for payment by the City, an invoice for the annual Mobilization Fee charged by the Contractor. (Bidder shall bid a Mobilization Fee for Contract Year 1, Contract Year 2, and Contract Year 3 as provided for on Appendix C.)
- L. The total Contract Not-To Exceed Amount of the Agreement is \$_____ (TO BE DETERMINED). The Contractor understand and agrees that any increase in the Contract Not-To-Exceed Amount of the Agreement would require a formal amendment to the Agreement.

12. REPLACEMENT OF PERSONNEL

Contractor agrees to promptly replace the manager or any employee working under the Agreement should the Airport Director believe and recommend that such should be done for the good of the services being rendered. The Airport Director's decision will be final and binding.

13. PROHIBITED ACTS

A. Contractor will not do or permit to be done any act which:

1. Will invalidate or be in conflict with any insurance policies covering the Airport or the City, or any part thereof, or upon the contents of any building thereon;
2. Will increase rates of any insurance, extended coverage or rental insurance on the Airport or the City, or any part thereof, or upon the contents of any building thereon;
3. In the opinion of the Airport Representative, will constitute a hazardous condition, so as to increase risks normally attendant upon the operations enumerated in the Agreement;
4. Will constitute a nuisance in or on the Airport or which may result in creation, commission, or maintenance of a nuisance in or on the Airport; or;
5. May interfere with the effectiveness or accessibility of the drainage of any sewage system, fire protection system, sprinkler system, alarm system, fire hydrants and hoses if any, installed or located in or on the Airport.

B. If by reason of the Contractor's failure to comply with the Provisions of this Section 13, any fire insurance, extended coverage or rental insurance rate on the Airport, or any part thereof, or upon the contents of any building thereon will be at any time higher than it otherwise would be, then the Contractor will on demand, pay the City the increase in the cost of insurance premiums paid or payable by the Airport which was charged because of such violation by the Contractor. For the purpose of this section, "Airport" includes all structures or improvements located thereon.

14. RIGHT OF REVIEW

Bidder may request that the Director review any decision or direction of the Airport Representative. The decision of the Director will be final and binding. All requests for

review must be in writing and within twenty-four (24) hours of the Airport Representative's decision in dispute, and must set forth clearly the cause for such request of review. No review will be allowed by the Director which has not first been considered by the Airport Representative. (See **Appendix A, Section 8.L "Administrative Procedures"**).

15. GOVERNING LAW AND FORUM SELECTION

The Agreement will be made and entered into in the State of Missouri, and Missouri law and the City's Charter and Ordinances, as they may be amended from time to time, will govern and apply to the Agreement. Any cause of action, claim, suit, demand, or other case or controversy arising from or related to the Agreement must be brought only in a federal or state court in The City of St. Louis, Missouri. Bidder and the City hereby admit and consent to the jurisdiction and venue of such courts. The Provisions of this section survive the expiration or early termination of the Agreement.

16. WAIVERS OF LIEN

Upon completion of work contemplated herein, and if requested by the City, the Contractor will submit within five (5) business days of the City's request full waivers of lien from every entity involved in the performance of the Agreement. Lien waivers must be submitted on forms and executed in a manner acceptable to the Airport Representative. Contractor will not permit any mechanics' or materialmen's liens or any other lien or encumbrance to be attached or foreclosed upon the City's property or any part or parcel thereof, or on the improvements thereon, by reason of any work or labor performed or materials furnished by any mechanic, materialman, contractor, or any other reason.

17. FACILITIES PROVIDED BY THE AIRPORT

City, subject to and in accordance with the Provisions of the Agreement, will provide the right of ingress and egress to all areas herein specified in order for the Contractor to perform the work and services contemplated herein.

18. PRECAUTIONARY MEASURES

- A. Contractor will exercise every precaution to prevent injury to persons, damage to property, and inconvenience to the City's travelers, licensees, invitees, airlines operating at the Airport, and other users of the Airport. Contractor will place watchmen, erect barricades and railings, give warnings, display lights, signals, or signs, exercise precautions against fire or electrocution, and take other precautions as may be necessary, proper, and desirable. (See **Appendix B, Section 1, "Insurance"** and **Section 2, "Indemnification"**.)

- B. In coordination with the Airport Representative, Contractor shall comply with Social Distancing guidelines in effect at such time, which are recommended by the CDC, and/or required by the state and/or local health departments or governmental entities.
- C. Contractor shall be responsible for developing and implementing plans and procedures to prevent and mitigate the spread of COVID-19 or any other infectious disease within their work area to the maximum extent practical, with approval from the Airport Representative.

19. STORAGE AND STAGING AREA

- A. The Airport Representative will assign storage and transfer area ("**Storage Area**") in writing (if applicable). If assigned, the Storage Area will be used for storage of the Contractor's equipment, parts, materials, tools, supplies, and property, and will be maintained by the Contractor at its cost and to the City's standards as provided for in the Agreement. Assignment of the Storage Area will be based on availability of space.
- B. The Contractor will be responsible for the proper storage and security of its equipment, parts, materials, tools, supplies, or property and will maintain and improve the Storage Area as directed by the Airport Representative. The City (including its officers, employees, agents or representatives) will not be responsible or liable for any vandalism, theft, casualty, loss, or damages of any kind whatsoever to the Contractor's equipment, containers, compactors, parts, tools, materials, or supplies, or other personal property.
- C. City, subject to and in accordance with the Provisions of the Agreement, will provide the right of ingress and egress to all areas required in the performance of the Contractor's services.

20. BADGING

- A. All Contractor's and subcontractor's employees performing work under the Agreement *must* be issued, and *must* maintain, an unexpired Airport ID Badge issued by Airport Security Operations. The Airport will not escort Contractor or subcontractor employees.
- B. The Contractor will comply with all applicable federal, state, and local governmental laws and regulations and rules and regulations, as more fully described in Appendix A, Section 9.A "Rules and Regulations".

- C. The Contractor at its cost will supply and update as needed for the Airport Security Operations, a list of the Contractor's employees to be issued an Airport ID Badge.
- D. The Contractor will, when directed by the Airport Representative, schedule its employees to be issued an Airport ID Badge and fingerprinted for a criminal history check by the Airport Security Operations. The Contractor will maintain at all times adequate control of said identification badges. All employees issued identification badges will be required to attend the Security Identification Display Area (SIDA) class, and any other security or ID Badge-related training classes required by the Airport, at Contractor's expense.
- E. The Contractor will bear the cost of providing new and/or renewal badge for the Contractor's and subcontractor's employees performing work under the Agreement. The cost for initial badging is \$85.00 per employee. This fee includes the cost of the badge, fingerprinting, mandatory Security Threat Assessment, computer-based training and the SIDA class. Badges must be renewed every 12 months at a cost of \$35.00 per badge. The cost for status change, lost, stolen, or damaged identification badges and any associated training will be the sole responsibility of the Contractor. The replacement cost for a lost badge is \$75.00 for the first badge, \$100.00 for the second badge, and \$175.00 for a third badge. No fourth badge will be issued. Rates for Airport ID Badges are subject to change during the term of the Agreement. For information concerning Badging, visit: <https://stlairportal.flystl.com/badging-office/security-operations>
- F. Upon expiration or termination of Agreement or termination of employment of any Contractor or subcontractor employees working under the Agreement, *all Airport-issued keys* and *Airport-issued ID Badges* shall be immediately surrendered to the Airport Representative or Airport Security Operations.
- G. In the event of the Contractor's or subcontractor's badge loss, as a result of excessive lost or non-returned badges, the Contractor will be responsible for all costs associated with re-badging including, but not limited to, purchasing replacement badge stock.
- H. For keys that are not returned or are deemed lost, Contractor shall be charged \$500.00 per key plus the cost of re-keying all doors accessible with the lost/non-returned key.
- I. Contractor's or subcontractor's employees assigned to work in or who need access to the U.S. Customs and Border Protection area must have a "Customs Seal" affixed to their Airport ID Badge. As part of the badging process, the Contractor will be responsible for ensuring all employees requiring this access submit the appropriate Customs and Border Protection paperwork.

- J. The Contractor will be responsible for compliance with all Airport Security Regulations, Airport Security procedures, and TSA 1542 as amended. Any and all violations by the Contractor or its officers, employees, subcontractors, agents, or representatives pertaining to Airport Security resulting in a fine or penalty to the City or the Contractor, or its officers, employees, agents, or representatives, will be the responsibility of the Contractor. The City will be reimbursed within ten (10) days of the City's request, for any such fines or penalties imposed on the City. **(See Appendix A, Section 9.B "Rules and Regulations")**
- K. All employees that are granted and accept Airport Identification Badges at the Airport are subject to search of their persons and property when entering, when exiting, or while in the Air Operations Area (AOA), to include cargo bays and aircraft hangars, other Security Identification Display Areas (SIDAs), and sterile areas including concourses. Employee screening may be conducted by the Transportation Security Administration (TSA), the Airport Police Department, or contract security. Compliance with employee inspections is mandatory. Failure to comply may result in suspension or revocation of the employee's Airport-issued ID badge.
- L. During the hours the TSA Screening Checkpoint is open, all employees are required to enter through the TSA Screening Checkpoint. No other access is authorized.
- M. If the Contractor is providing or utilizing employee lockers or similar area for personal belongings on premises, the Contractor shall be responsible to conduct random security inspection searches of lockers at the Contractor's expense, no less than every three (3) months. Notification of inspections should be given to the Airport Police Department and an inspection log and report shall be given to Security Operations.

21. UNIFORMS

- A. Contractor, at its cost, will provide uniforms for all employees and personnel performing work under the Agreement. Such uniforms are to bear the company's name and be approved by the Airport Representative in writing.
- B. Contractor employees and personnel performing work outside of the Agreement, but on Airport property for Airport airlines, tenants or partners, must wear different colored uniforms, bearing the company's name, approved by the Airport Representative.

22. PERFORMANCE BOND AND PAYMENT BOND

- A. At or prior to the execution of the Agreement, the Successful Bidder will

immediately execute a Performance Bond and a Payment Bond each in the amount of Fifty Thousand Dollars (\$50,000.00) with surety satisfactory to the City, conditioned on the full and faithful performance of all Provisions of the Agreement to be executed. Affirmation by the Surety Company to execute the Performance Bonds and the Payment Bonds must be executed by Attorney-In-Fact for the surety company before a licensed Notary Public. The Payment Bonds must comply with the coverage requirements and conditions of Section 107.170 RSMo. The City will allow submittal of one year renewable bonds to meet the requirements of this Section 26. The Successful Bidder will notify the City no later than thirty (30) days prior to the termination, cancellation, or non-extension of the Performance Bonds or Payment Bonds and if the Successful Bidder's Performance Bonds or Payment Bonds are terminated, cancelled, not renewed or extended, the Successful Bidder shall promptly provide the City with a replacement bond(s) in full compliance with this Section 26. Any sum or sums derived from said Performance or Payment Bonds will be used for the completion of the Agreement and the payment of laborers and material suppliers, as the case may be.

- B. Copies of the Performance Bonds and the Payment Bonds, in a form acceptable to the City, must be given to the Airport Representative for approval before the work of the Agreement begins.
- C. Bidder will submit along with the Bidder's Bid, a completed "Proposal To Bond Form" attached hereto as Attachment 1 and incorporated herein, executed by the Bidder's Surety Company or a Proposal To Bond on the Surety Company's stationary. **(See Bidder's Checklist Item 2 and Attachment 1, "Proposal to Bond Form" incorporated herein)**

23. MISSOURI UNAUTHORIZED ALIENS LAW

- A. Requirements: Bidders are advised that the Agreement executed with the Successful Bidder pursuant to this SFB, is subject to Sections 285.525 through 285.555 of the Revised Statutes of Missouri, 2016 (the "Missouri Unauthorized Aliens Law"). As a condition for the award of the Agreement, the Successful Bidder, will, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the Agreement. The Successful Bidder will also affirm in said affidavit that it does not knowingly employ any person who is an unauthorized alien in connection with the Agreement. A copy of an affidavit in a form acceptable to the City is attached hereto and incorporated herein as Exhibit B entitled "Affidavit." **(See Bidder's Checklist Item 12 "Missouri Unauthorized Aliens Law Affidavit".)** Each Bidder must submit the attached "Missouri Unauthorized Aliens Law Acknowledgment & Acceptance Declaration" with its Bid. **(See attached Exhibit A, incorporated herein and Bidder's Checklist Item 11 "Missouri Unauthorized Aliens Law Acknowledgement Form")** Failure to submit this declaration with your Bid will

result in rejection of the Bid. A Successful Bidder's failure to comply with the Provisions of the Agreement related to the Missouri Unauthorized Aliens Law may result in the termination of the Agreement by the City and other remedies available to the City at law or in equity. In addition, the State of Missouri may impose penalties for violation of the Missouri Unauthorized Aliens Law as set forth therein. The Successful Bidder will deliver a fully executed original of the Affidavit (see Exhibit B) including required documentation in accordance with the Missouri Unauthorized Aliens Law, within twenty (20) days after notice to the Successful Bidder of the award and prior to performing any work under the Agreement.

- B. Information regarding the Missouri Unauthorized Aliens Law is available on the Missouri Attorney General's web site at <https://ago.mo.gov/get-help/programs-services-from-a-z/unauthorized-alien-workers>. Information regarding E-Verify can be found on U.S. Citizenship and Immigration Services' web site at <https://everify.uscis.gov/enroll/>.

24. GENERAL PROVISIONS

- A. The Contractor is an independent contractor and nothing herein will be interpreted or construed to mean that the Contractor or any of its employees or agents is an employee or agent of the City.
- B. The Contractor will coordinate the services performed under the Agreement with the Airport Representative.
- C. The Agreement will be the entire agreement and no amendment or modification will be made (except as expressly provided for herein) unless in writing and signed by the parties hereto.
- D. The Agreement and all contracts entered into under the Provisions of the Agreement will be binding upon the parties and their successors and permitted assigns.
- E. A waiver by one party of any the Provision(s) to be performed by the other party will not waive any subsequent default or breach of any of the Provisions of the Agreement. Any waiver by either party must be in writing and signed by the party waiving.
- F. The Contractor will keep and maintain such records and reports necessary for the City to determine compliance with the Agreement. Records must be maintained by the Contractor for at least three (3) years after the expiration or termination of the Agreement. The City reserves the right to investigate, audit, and review, upon written request, such records and documents, to determine compliance with the Agreement. (See Appendix B, Section 6 "Right to Audit Clause")

- G. The City retains the right to receive bids and award contracts on any modifications, deletions, or additions to the Fleet Maintenance and Auto Repair Services. In addition, the City retains the right to furnish materials or supplies at its discretion, or perform for itself, any required work. **(See Appendix A, Section 8.M “Administrative Procedures” and 11.I “Payments”)**
- H. No alderman, commissioner, director, board member, officer, employee or other agent of the City will be personally liable under or in connection with the Agreement.
- I. Neither party will be in violation of the Agreement, if it is prevented from performing any of the obligations by reason of strikes, boycotts, labor disputes, embargoes, shortage of material, acts of God, acts of a public enemy, acts of a superior governmental authority, riots, rebellion, or sabotage, or any other circumstances for which it is not responsible and which is not within its control. **(See Appendix A, Section 24.K “General Provisions” below)**
- J. If any Provision herein contained is held to be invalid by a court of competent jurisdiction, the invalidity of any such Provision will in no way affect any other Provision, herein contained, provided the invalidity of such Provision does not materially prejudice either party hereto in its respective rights and obligations contained in the valid Provisions of the Agreement.
- K. The parties agree that time will be of the essence in the performance of each and every obligation and understanding of the Agreement.
- L. When the authorization, consent, approval, waiver, certification, determination, or any other action (“Approval”) of other party is required under the terms of the Agreement, such Approval must be in writing and signed by the party approving. Whenever the Approval of the City or the Director is required, the Approval must be from the Director or his/her authorized or designated representative. In taking such actions, the Director shall act reasonably, and take into consideration the best interest of the City, the Airport, and travel public. The City and Bidder agree that extensions of time for performance may be made by the written mutual consent of the Director, on behalf of the City, and Bidder or its designee. Whenever the Approval of the City, or the Director, or Bidder is required herein, no such Approval shall be unreasonably requested, conditioned, or withheld.
- M. The Agreement will become effective and binding only upon the execution and delivery hereof by the City and the Successful Bidder. The Agreement and any companion document or instruments referred to herein, may be executed in any number of counterparts, each of which will be original, but all of which will constitute one document or instrument or instrument, and it will constitute sufficient proof of the Agreement to present any copy, electronic copies or facsimiles signed by the parties hereto.

25. PREVAILING WAGE AND FRINGE BENEFITS

- A. The Bidder warrants, represents, stipulates and agrees that it shall pay to employees and subcontractor's employees not less than the prevailing hourly rate of wages and fringe benefits as determined by the United States Secretary of Labor, or his/her authorized representative, in accordance with prevailing rates in the locality of the Metropolitan St. Louis area pursuant to 41 U.S.C. 351 et seq., as amended except for any person engaged in an executive, administrative or professional capacity. This section is subject to and shall be in accordance with City Ordinance No 62124 as codified in Chapter 6.20 of the Revised Code of The City of St. Louis 2020 Annotated.
- B. Subject to and in accordance with Chapter 6.20.010.A of the Revised Code of The City of St. Louis, such fringe benefits may include medical or hospital care, pensions on retirement or death, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, unemployment benefits, life insurance, disability and sickness insurance, accident insurance, vacation and holiday pay, costs of apprenticeship or other similar programs and other bona fide fringe benefits to be provided by the service contractor and not otherwise required by federal, state or local law. The term "minimum prevailing fringe benefits" may include any contributions of fringe benefits equivalent to the foregoing or differential payments in cash.
- C. Bidder shall keep full and accurate records identifying the names and classification of every service employee employed by them in the performance of the Agreement, together with an accurate record of the number of hours worked by each employee and the actual wages and fringe benefits paid therefor. Said records shall be open to inspection by the Comptroller of the City or his/her authorized representative at any reasonable time and as often as may be necessary and such records must not be destroyed or removed from their customary location for the period of one (1) year following the completion of the work under this Agreement.

26. MEDIA INQUIRIES / ADVERTISING

- A. If contacted by any media entity or other third party ("Media Entity") about the Agreement or the services or work performed by the Bidder under the Agreement ("Airport Project"), the Bidder will refer the Media Entity to the Airport's Public Relations Manager. This includes, without limitation, trade publications.
- B. Any printed articles, press releases, web articles, social media communications or case studies about an Airport Project must be approved in writing by the Airport's Public Relations Manager prior to being made public by the Bidder. Bidder will have no right to use the trademarks, symbols, logos, trade names or the name of the City or the Airport, either directly or indirectly, in connection with any

production, promotional service, publication or advertising without the prior written consent of the Airport's Public Relations Manager.

- C. Bidder will treat all knowledge of the City's intentions, operations or procedures, and business as confidential and at no time shall divulge such information without the prior written consent of the Director, unless otherwise required by a court order or subpoena. Bidder will timely inform the City of any such order or subpoena prior to releasing said confidential information.
- D. Advertisements discussing an Airport Project must be approved by the Airport's Public Relations Manager in writing prior to publication or must include a prominent disclaimer that neither the City nor the Airport necessarily endorses the Bidder's work.
- E. Any quotes or testimonials from City or Airport staff may not be used unless pre-approved in writing by the Airport's Public Relations Manager.
- F. Photos taken by Bidder of Airport Projects must be pre-approved in writing by the Airport's Public Relations Manager. Bidder acknowledges and understands that some photos may contain security-sensitive information and publication may violate federal laws or regulations or Airport security rules or procedures.
- G. The Airport's Public Relations office must be given at least three (3) business days' notice to review request and materials. The Airport's Public Relations office coordinates media, web, postings, printed materials, advertisements and other public communication about Airport Projects. Public Relations main number is: 314-426-8125.

27. CUSTOMER SERVICE

Bidder, on behalf of itself and all subcontractors, acknowledges that customer service to the traveling public is a primary concern for the City and that customer service is the shared responsibility of all employees and service providers at the Airport, no matter their role or function. Bidder agrees that all of its employees performing service at the Airport pursuant to the Agreement will:

- A. Demonstrate excellent customer service at all times when in contact with users of the Airport.
- B. Act in a courteous and helpful manner at all times with travelers, fellow employees, and all other users of the Airport, including but not limited to, appropriate greetings and assistance to travelers, if and when applicable.
- C. Help ensure that travelers have a positive Airport experience and at all times, behave in a businesslike and professional manner while on Airport property.

- D. Refrain from using foul or inappropriate language in public areas; smile and use a pleasant tone of voice when conversing with travelers and all other Airport users; be actively working while on duty and refrain from gathering and "chatting" in groups while on duty, unless necessary; refrain from the use of non-business cell phones while on duty; refrain from napping or sleeping in public areas.
- E. Not utilize public seating, boarding areas, gate areas or lounge areas within the terminals and concourses. The above areas are intended for use by the traveling public and not as rest or lounge facilities for Bidder's employees.

28. INSPECTIONS

- A. The Airport Representative will at all times have free access to the work, as well as the equipment, and shops of the Contractor to determine Contractor's compliance with the Provisions of the Agreement. The Airport Representative may perform periodic inspections of the work as outlined in the Agreement, to determine that services performed by the Contractor meet with required standards and the Contractor will be required to timely and promptly make any improvements as required by the Airport Representative at no additional charge to the City. **(See Appendix A, Sections 5 "Scope of Work" and 8 "Administrative Procedures".)**

29. FAILURE TO PERFORM

- A. If the Airport Representative determines at their sole discretion that the quality or quantity of any work required to be performed under the Agreement is unacceptable or that the Contractor has failed or refused to perform the work, the City may take reasonable and necessary actions to perform the work or remedy the Contractor's failed or under performance(s). Any violation or breach of the terms of the Agreement on the part of the Contractor or its subcontractors may result in the suspension or termination of the Agreement or such other action that may be necessary to enforce the rights of the parties of the Agreement. **(See Appendix A, Sections 8.C and 8.L "Administrative Procedures")**
- B. The City will provide Contractor written notice that describes the nature of the breach and corrective actions the Contractor must undertake in order to avoid termination of the Agreement. City reserves the right to withhold payments to Contractor or until such time the Contractor corrects the breach or the City elects to terminate the contract. The City's notice will identify a specific date by which the Contractor must correct the breach. The City may proceed with termination of the Agreement if the Contractor fails to correct the breach by the deadline indicated in the City's notice. The duties and obligations imposed by the Agreement and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

- C. **The work, if necessary, and any other actions taken by the City pursuant to this subsection may be performed only after first providing at least three (3) working days' notice to Contractor of such failure to comply.** Subsequent to receipt of notice that the City will perform the work or remedy the breach or default, the Contractor must not undertake further performance of such work without the specific prior authorization from the Airport Representative. All reasonable costs or expenses incurred by the City will be promptly and timely paid or reimbursed by the Contractor as provided for herein. The City may deduct such costs, plus 15% for administrative costs, from any payments due to the Contractor under the Agreement or the City may invoice the Contractor for such costs which will be due within thirty (30) days of the City's written request.
- D. During the three (3) days' notice the Contractor may demonstrate to the City why no such alleged failure is present or to timely remedy such alleged failure. However, the City's right to perform such work will not arise, if such failure cannot be reasonably cured within three (3) working days and the Contractor promptly and with due diligence takes prompt and appropriate corrective action and diligently pursues until the failure is corrected to the City's reasonable satisfaction. **(See also Appendix B, Section 3 "Cancellation".)**
- E. If any fault by the Contractor, sub-contractors and/or their employees results in an Administrative Action (Letter of Correction, Warning Notice or Notice of Non-Compliance), either issued to the Contractor or the Airport from the TSA, the Contractor's next monthly invoice shall be reduced by \$2,000 to cover administrative and investigation expenses.
- F. If any fault by the Contractor, sub-contractors and/or their employees results in a Civil Penalty by the TSA, either issued to the Contractor or the Airport, the Contractor shall be responsible for the prompt payment of the fine (to be paid either directly to the Airport or the TSA). Additionally, the Contractor's next monthly invoice shall be reduced by \$4,000 to cover administrative and investigation expenses.

30. PRE-BID MEETING

A pre-bid meeting will be held via Zoom on July 24, 2025, at 10:30 a.m. Participation in the Pre-Bid Meeting Zoom is not mandatory, but is highly encouraged. If you have questions regarding the Zoom meeting or wish to participate, please email Ms. Nelson at gmnelson@flystl.com. The link for the Pre-Bid meeting is below:

[Join Zoom Meeting](#)

One tap mobile: US: [+16465588656](tel:+16465588656), [87670976366#](tel:+187670976366) or [+16469313860](tel:+16469313860), [87670976366#](tel:+187670976366)

Meeting URL: <https://flystl.zoom.us/j/87670976366?pwd=TuWb5lasgUxVkJXAH8pX5btoFT2Dpv6.1>

Meeting ID: 876 7097 6366

Passcode: 744638

Join by Telephone

For higher quality, dial a number based on your current location.

Dial: +1 646 558 8656 US (New York)
+1 646 931 3860 US
+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 9128 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US

31. BID SUBMITTAL

Written or Electronic Bids will be received up until the hour of **2:00 P.M. Local Time, August 6, 2025**. All Bids may be submitted in one of the following ways:

A. Written bids must be addressed and delivered to:

**Gin Nelson, Contract Compliance Officer
St. Louis Lambert International Airport
Airport Properties Division
10701 Lambert International Boulevard, MTN 2501
St. Louis, Missouri 63145**

One (1) copy of the Bid must be submitted. Bids received after the due date and time, or not delivered to the designated point, **will not be considered**. The Bid must be presented in a **sealed** envelope addressed to Ms. Nelson at the address provided above, with the words **“Bid For Fleet Maintenance and Auto Body Services”** plainly written across the left end face of the envelope. The name and address of the Bidder must also appear on the face of the envelope. **OR**

B. Electronic Bids may be addressed and sent via email to:

Gin Nelson gmnelson@flystl.com

With copies also sent via email to:

Delia Cummings DFcummings@flystl.com

Robert Salarano RCSalarano@flystl.com

BIDDER MUST SUBMIT BID PRIOR TO THE DEADLINE NOTED ABOVE AND SHOULD REQUEST AN EMAILED CONFIRMATION OF THE RECEIPT FROM MS. NELSON.

Bids submitted electronically must be submitted in one PDF document, titled **"Bid For Fleet Maintenance and Auto Repair Services,"** followed by the name of the Bidder. This information must also appear in the subject line of the email. Please allow ample time for the email to be transmitted. **The submittal time of record will be the time the email reaches Ms. Nelson. Also note, the size limit for emails is 10 megabytes, and it is recommended that any document over 10 megabytes be compressed before sending to avoid possible delays in transmitting. Note: Please send the document in the PDF format requested. Do not include links to any documents required by SFB, for example, financial statements, company biographies, references, etc.**

32. INTENT

- A. It is the intent of these specifications, terms and conditions to describe the requirements of automotive body work repair (Auto Body Repair) services and Fleet Maintenance or otherwise known as Mechanical Inspection/repair and Preventative Maintenance (MIPM) on an as needed basis pursued by the City.
- B. It is anticipated that Fleet Maintenance services will be performed on approximately 140 Airport passenger vehicles and light/medium duty trucks (Class 6 Medium Duty Trucks); while Auto Body Repair services may be needed typically on those same vehicles, but infrequently on the greater Airport fleet consisting of up to four hundred (400) "Vehicles" (See Exhibit G "Fleet List").

NOTE - The Successful Bidder acknowledges and agrees that the Airport Representative, on behalf of the City, may modify or amend Exhibit G ("Fleet List") at any time administratively and without the Successful Bidder's approval or consent and without a formal amendment to the Agreement as new vehicles are received and older units are taken out of service.

- C.
 - 1. None of the 140 Fleet vehicles that the City is requesting Fleet Maintenance services on requires a Commercial Driver Licenses (CDL) license or endorsement to operate, as they are passenger vehicles and

light/medium duty trucks. The Successful Bidder will be required to pick up and drop off 100% of these vehicles to the Airport Auto Shop at no additional charge to the Airport.

2. Similarly, for Auto Body Repair work, the Successful Bidder shall be required to pick up and drop off these Vehicles to the Airport Auto Shop at no additional charge to the Airport.

- D. On the rare occasion a Vehicle requires a CDL for Auto Body Services, the Airport Representative may require the Bidder to perform the work at the Airport Auto Shop, or respond to the Airport to dismantle, transport, repair and reinstall the damaged part in lieu of performing the actual work onsite. In very rare instances, the Airport's trained & licensed staff shall assist with getting the Vehicle to and from the Auto Body Repair shop. Bidders should be aware that 99% of the time they will be responsible for the timely pick up and drop off of Vehicles necessary to complete Auto Body Services.

**CITY OF ST. LOUIS
ST. LOUIS LAMBERT INTERNATIONAL AIRPORT®**

APPENDIX "B"

**GENERAL SPECIFICATIONS
(FUEL SYSTEMS MAINTENANCE SERVICES)**

1. INSURANCE

- A. The Contractor shall cause, at its expense, at all times during the term hereof, St. Charles County, Missouri; St. Clair County, Illinois; St. Louis County, Missouri; the City of St. Louis, Missouri, and its Board of Aldermen and Airport Commission; and their officers, employees, and agents (the “**Insured Parties**”) and the Contractor to be insured **on an occurrence basis** against all claims and demands by third persons for bodily injury (including wrongful death) and property damage arising or alleged to arise out of the activities or omissions of the Contractor, its officers, agents, employees, contractors, subcontractors, licensees, invitees, representatives, and independent contractors pursuant to the Agreement under the following types of coverage:
1. Comprehensive General Liability;
 2. Comprehensive Automobile Liability (any vehicles, including owned, hired and non-owned).
- B. **The minimum limits of coverage for the above classes of insurance must equal a single limit of Five Million Dollars (\$5,000,000.00) comprised of such primary and excess policies of insurance as the Contractor finds it feasible to purchase during the term of the Agreement** and will name St. Charles County, Missouri; St. Clair County, Illinois, St. Louis County, Missouri; the City of St. Louis, Missouri; and their respective officers, agents, and employees by endorsement as "Additional Insureds." Prior to execution of the Agreement, Contractor will provide certificates of said insurance and all endorsements required pursuant to the Agreement to the Airport Representative in form and content satisfactory to the City. In addition, the Contractor will also mail or fax a copy of the Certificate of Insurance and all required endorsements to:

Airport Security Operations Division
St. Louis Lambert International Airport
10701 Lambert International Boulevard
PO Box 10212
St. Louis, Missouri 63145
Phone: 314-426-8095 or 314-890-1839
Fax: 314-890-1325
Email: SECOPS@flystl.com

- C. Such liability insurance coverage must also extend to damage, destruction and injury to the Insured Parties' owned or leased property and Insured Parties' personnel, and caused by or resulting from work, acts, operations, or omissions of Contractor, its officers, agents, employees, contractors, subcontractors, licensees, invitees, representatives, and independent contractors and, contractual liability insurance sufficient to cover Contractor's indemnity obligations hereunder. The Insured Parties will have no liability for any premiums charged for such coverage, and the inclusion of the Insured Parties as Additional Insureds is not intended to, and does not make the Insured Parties a partner or joint venturer with Contractor in its operations hereunder. Each such insurance policy must, by endorsement, provide primary coverage to the Insured Parties when any policy issued to the Insured Parties provides duplicate or similar coverage and in such circumstances, the Insured Parties' policy will be excess over Contractor's policy.
- D. The Contractor will maintain Workers' Compensation and Employers Liability Insurance at least at the statutory requirement and in accordance with Missouri laws and regulations. Contractor will require that all of its subcontractors or licensees similarly provide such coverage. The Indemnified Parties, their officers, employees, or agents will not be liable or responsible for any claims or actions occasioned by Contractor's failure to comply with the provisions of this subsection. The indemnification Provisions of the Agreement apply to this subsection. It is expressly agreed that the employees of the Contractor are not employees of the Indemnified Parties for any purpose, and that employees of the Indemnified Parties are not employees of the Contractor.

2. INDEMNIFICATION:

- A. The Contractor will protect, defend, and hold completely harmless St. Charles County, Missouri; St. Clair County, Illinois; St. Louis County, Missouri; the City of St. Louis, Missouri, and its Board of Aldermen and Airport Commission; and their officers, employees, and agents (the "**Indemnified Parties**"), from and against all liabilities, losses, suits, claims, judgments, and fines or demands arising by reason of injury or death of any person or damage to any property, including all reasonable costs for investigation and defense thereof (including but not limited to attorneys' fees, court costs, and expert fees), of any nature whatsoever arising out of or incident to the Agreement and the use or occupancy of the City's premises and the acts or omissions of Contractor's officers, agents, employees, contractors, subcontractors, licensees, invitees, or independent contractors regardless of where the injury, death, or damage may occur, unless and to the extent such injury, death or damage is caused by the gross negligence of the City. The Director or their designee will give to Contractor reasonable notice of any such claims or actions. The Contractor will also use counsel reasonably acceptable to the City Counselor of the City or their designee, after

consultation with the Director or their designee, in carrying out its obligations hereunder. The provisions of this section survive the expiration or early termination of the Agreement.

- B. The Contractor will indemnify, defend, and save harmless the Indemnified Parties from all suits, actions, or losses brought against or suffered by the Indemnified Parties, for or on account of any injuries or damages received or sustained by any party or parties resulting from any act, error or omission, or willful misconduct of the Contractor, its officers, agents, employees, contractors, subcontractors, licensees, invitees, representatives, and independent contractors, or any defective materials or equipment used or supplied by Contractor.
- C. The Contractor will indemnify, defend, and save harmless the Indemnified Parties from the payment of any and all claims, demands, damages, or costs arising out of any infringement, or alleged infringement of intellectual property rights including, without limitation, the use of any patent or patented device, article, system, arrangement, material or process used by the Contractor or its officers, employees, representative, or agent in the execution of the Agreement.
- D. The Contractor will provide written notification to the Director of all suits or action or losses arising out of the Agreement within seven (7) days of service or demand

3. **CANCELLATION**

- A. The City retains the right to cancel the Agreement immediately upon written notice to Contractor if:
 - 1. Contractor fails to properly keep any Provision of the Agreement; or,
 - 2. The quality of service falls below the specified standards as determined by the City; or,
 - 3. Contractor fails or refuses to render the amount of service required.
- B. Contractor has the right to cancel the Agreement if:
 - 1. The City fails to keep, perform, or observe any material Provision of the Agreement for a period of ninety (90) days after written notice by Contractor specifying the material breach by the City;
 - a. Failure to keep, perform, or observe any material Provision of the Agreement will not give rise to Contractor's right to terminate the Agreement if the material breach can be cured but cannot, with due

diligence, be cured within ninety (90) days', if the City institutes corrective action within ninety (90) days' and diligently pursued until the material breach is corrected.

- C. Contractor retains the right to cancel the Agreement without cause upon one hundred twenty (120) days written notice to the City. There will be no liability to Contractor and such a cancellation will be a no-fault cancellation.
- D. The City retains the right to cancel the Agreement without cause upon thirty (30) days' written notice to Contractor. There will be no liability to the City and such a cancellation will be a no-fault cancellation.
- E. Notwithstanding anything to the contrary herein, it is expressly understood by the parties that the Agreement will terminate immediately upon the failure of budgetary appropriations with no resulting liability to the City.
- F. Upon cancellation, termination, or the expiration of the Agreement, or if requested in writing by the Airport Representative, all tools, parts, equipment, supplies, materials, maps, plans and specifications, manuals, schedules, records, files, logs, work product, or property paid for, supplied or owned by the City will be returned to the City by Contractor within one (1) business day.

4. SUBCONTRACTING AND ASSIGNMENT

- A. Contractor will not assign or transfer the Agreement without the prior written approval of the City, as provided for in Ordinance 63687 approved in 1996. At least ninety (90) days prior to any assignment of the Agreement, Contractor will submit a written request to the City along with a copy of the proposed assignment agreement. The City reserves the right to refuse without cause or justification, such requests. No assignment will be made or will be effective unless Contractor is not in default on any of the other Provisions of the Agreement. The party to whom such assignment is made will expressly assume in writing the Provisions of the Agreement. The parties to the Agreement understand and agree that the Contractor is and will remain responsible for the performance of its assigns under the Agreement. No assignment will be effective as it pertains to the City until such time as the City receives a fully executed copy of the approved assignment agreement as provided for above.
- B. Contractor will not subcontract or transfer any part of the services or work to be performed in the Agreement without the prior written approval of the Director of Airports. At least sixty (60) days prior to any subcontracting of service or work or the transfer of any part of the services or work to be performed in the Agreement, Contractor will submit a written request to the Director of Airports. This request must include a copy of the proposed subcontract or agreement. and a completed St. Louis Lambert International Airport Request To Change Subcontractor List (Substitution

or Add Form) (**See Attachment 3**). The City reserves the right to refuse without cause or justification, such requests. At a minimum, any sub-contractor agreement must expressly require strict compliance with the Provisions of the Agreement. The Contractor will furnish all authorized subcontractors or agents a copy of the Agreement. The parties understand and agree that the Contractor is responsible for the performance of its subcontractors or agents under the Agreement. No subcontract or any other agreement will be effective as it pertains to the City until such time as the City receives a fully executed copy of the approved subcontract or agreement as provided for above.

- C. Any such assignment or transfer or subcontracting of services without the consent of the City, as provided for in this Section 3, will constitute default on the part of the Contractor under the Agreement. No action or failure to act on the part of any officer, agent, or employee of the City will constitute a waiver by the City of this Provision.
- D. Bidder will submit along with the Bidder's Bid a completed "SUBCONTRACTOR LIST" (attached hereto as Attachment 3).
- E. Notwithstanding any other term or provision in the Agreement, the City may assign the Agreement at its sole discretion by providing Notice to Contractor as described above.

5. NON-DISCRIMINATION IN EMPLOYMENT

- A. Bidder agrees during performance under the Agreement, that discrimination will not be permitted against any employee, worker, or applicant for employment because of race, creed, color, religion, sex, age, disability, national ancestry or origin.
- B. Contractor agrees during performance under the Agreement, that all printed or circulated solicitations, or other advertisement or publication for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive meaningful consideration for employment without regard to race, creed, color, religion, sex, age, disability, national origin or ancestry.
- C. Contractor will permit reasonable access by the City to such persons, reports and records as are necessary to ascertain compliance with fair employment practices.
- D. If the Contractor fails to comply with the nondiscrimination clauses of the Agreement, or fails to furnish information or permit records and accounts to be inspected, within twenty (20) days from the date requested, the Airport may cancel, terminate, or suspend the Agreement, in whole or part. Further, the Airport may declare the Contractor ineligible for further City contracts for a period of one year, at the City's option. If the contract is canceled, terminated, or

suspended for failure to comply with fair employment practices, the Bidder will have no claim for any damages against the City.

- E. Contractor will incorporate the above Sections 4.A through 4.E in all contracts or agreements entered into with suppliers of materials or services, contractors and subcontractors and all labor organizations furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with the Agreement.
- F. If the Contractor is sued or threatened with litigation by a subcontractor, vendor, individual, group or association, as a result of compliance with Sections 4.A through 4.E, such contractor will notify the City Counselor in writing of such suit or threatened suit within ten (10) days.

6. RIGHT TO AUDIT CLAUSE

- a. The Contractor's "**records**" must be open to inspection and subject to audit and reproduction during normal working hours and kept within the greater St. Louis metropolitan area. A City representative may perform such audits or an outside representative engaged by the City. The City or its designee may conduct such audits or inspections throughout the term of the Agreement, and for a period of three years after the early termination or the expiration of the Agreement or longer if required by law. Contractor may maintain such records at its corporate office but must make true, accurate, and complete and auditable records available at the Airport upon 15 days' notice.
- B. The Contractor's "**records**" as referred to in the Agreement include any and all information, materials, and data of every kind and character, including without limitation, records, books, papers, documents, subscriptions, recordings, agreements, purchase orders, leases, contracts, communities, arrangements, notes, daily diaries superintendent reports, drawings, receipts, vouchers and memoranda, and any and all other agreements, sources of information and matters that may in City's judgment have any bearing on or pertain to any matters, rights, duties or obligations under or covered by the Agreement. Such records subject to audit also include, but are not limited to, those records necessary to evaluate and verify direct and indirect costs, (including overhead allocations) as they may apply to costs associated with the Agreement. Such records include (hard copy, as well as computer readable data if reasonably available), written policies and procedures; time sheets; payroll registers; cancelled checks; original estimates; estimating work sheets; correspondence; change order files (including documentation covering negotiated settlements); backcharge logs and supporting documentation; general ledger entries detailing cash and trade discounts earned, insurance rebates and dividends; and any other Contractor records which may have a bearing on matters of interest to the City in connection with the

Contractor's work for the City (all foregoing hereinafter referred to as "records") to the extent necessary to adequately permit evaluation of:

1. Contractor's compliance with the Provisions of the Agreement or the performance of the services contemplated herein; or
2. Compliance with provisions for pricing, change orders, invoices or claims submitted by the Contractor or any of its payees or subcontractors, if any.

7. CIVIL RIGHTS GENERAL PROVISIONS

- A. In all its activities within the scope of its airport program, the Contractor agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation), age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

- B. The above provision binds the Contractor and subcontractors from the bid solicitation period through the completion of the contract.

8. CIVIL RIGHTS AND NON-DISCRIMINATION PROVISIONS

- A. The City of St. Louis, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all Bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation), age, or disability in consideration for an award.

- B. During the performance of the Agreement, the Contractor, for itself, its assignees, and successors in interest agrees as follows:

1. **Compliance with Regulations:** The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts And Authorities, as amended, which are herein incorporated by reference and made a part of the Agreement.

2. **Non-discrimination:** The Contractor, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the Agreement covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Nondiscrimination Acts And Authorities on the grounds of race, color, or national origin.
4. **Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** If a Contractor fails to comply with this Section, the City will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the Contractor under the Agreement until the contractor complies; and
 - b. Cancelling, terminating, or suspending the Agreement, in whole or in part.
6. **Incorporation of Provisions:** The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement

as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

- C. During the performance of the Agreement, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:
1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
 2. 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
 3. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
 4. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
 5. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
 6. Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
 7. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);

8. Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38; (See also 49 CFR Part 27 and 28 CFR Parts 35 and 36);
9. The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
10. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
11. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); or
12. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

9. **FEDERAL FAIR LABOR STANDARDS ACT PROVISION**

- A. All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, et seq, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part-time workers.
- B. The Contractor has full responsibility to monitor compliance to the referenced statute or regulation. The Contractor must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

10. OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970

All contracts and subcontracts that result from this solicitation must incorporate by reference the requirements of 29 CFR Section 1910 with the same force and effect as if given in full text. Contractor must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The Contractor retains full responsibility to monitor its compliance and its subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). Contractor must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

11. SEISMIC SAFETY

When applicable, the Contractor agrees to ensure that all work performed under the Agreement, including work performed by its subcontractor(s), conforms to a building code standard that provides a level of seismic safety and substantially equivalent to standards established by the National Earthquake Hazards Reduction Program (“NEHRP”). Local building codes that model their code after the current version of the International Building Code meet the NEHRP equivalency level for seismic safety.

12. DISTRACTED DRIVING

The City encourages the Contractor to promote policies and initiatives for its employees and other work personnel that decrease accidents caused by distracted drivers, including policies that ban text messaging while driving motor vehicles while performing work activities associated with the Agreement. The Contractor must include the substance of this section in all sub contracts that involve driving a motor vehicle in performance of the work associated with the Agreement.

13. CLEAN AIR AND WATER POLLUTION CONTROL

Contractor agrees to comply with all applicable standards, Executive Orders, and regulations issued pursuant to the Clean Air Act (42 U.S.C. Sec. 740-7671q) and the Federal Water Pollution Act as amended (33 U.S.C. Sec. 1251-1387). The Contractor agrees to report any violation to the City immediately upon discovery. The City assumes responsibility for notifying the Environmental Protection Agency and the Federal Aviation Administration. Contractor agrees to include this provisional requirement in all subcontracts that exceed \$150,000.

14. LIVING WAGE

- A. Living Wage Requirements: Bidders are hereby advised that the City's Living Wage Ordinance 65597 and 71948 ("**Ordinance**") and associated "**Regulations**" apply to the service for which Bids are being sought herein. This Ordinance requires that, unless specific exemptions apply, all individuals who perform work pursuant to a contract executed between the successful Bidder and the City must be paid a minimum of the applicable Living Wage rates set forth in the attached Living Wage Bulletin (**see Exhibit D, attached and incorporated herein**), and, if the rates are adjusted during the term of the Agreement pursuant to the Ordinance, applicable rates after such adjustment is made. Each Bidder must submit the "Living Wage Acknowledgment and Acceptance Declaration" with its Bid which is attached hereto as **Exhibit C** and incorporated herein. (**See Bidder's Checklist, Item 14**). Failure to submit this declaration with the Bid will result in rejection of the Bid. A successful Bidder's failure to comply with contract provisions related to the Living Wage Ordinance may result in termination of the Agreement and the imposition of additional penalties as set forth in the Ordinance and Regulations.

Copies of Ordinance No. 65597 and No. 71948 and associated Regulations, which are incorporated herein by reference, may be obtained by contacting:

Airport Assistant Director
Office of Business Opportunities
11495 Navaid Road, 2nd Floor
St. Louis, Missouri 63044
Phone: (314) 426-8111

15. ANTI-DISCRIMINATION AGAINST ISRAEL ACT REQUIREMENT

- A. Bidders are advised that the Agreement executed with the successful Bidder pursuant to this SFB is subject to Section 34.600 of the Revised Statutes of Missouri 2000, as amended (the "**Anti-Discrimination Against Israel Act**"). As a condition for the award of the Agreement the successful Bidder will, **by sworn affidavit**, affirm it is not currently engaged in and shall not, for the duration of the Agreement, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business with the State of Israel.
- B. A copy of an affidavit in a form acceptable to the City is attached hereto and incorporated herein as **Exhibit F "Affidavit"**. (**See Bidder's Checklist Item 16**) Each Bidder must submit the attached "Anti-Discrimination Against Israel Act Acknowledgment & Acceptance Declaration" with its Bid (**see attached Exhibit E, incorporated herein, and Bidder's Checklist Item 15**) Failure to submit this declaration with your Bid will result in rejection of the Bid. A successful Bidder's

failure to comply with the Provisions of the Agreement related to the Anti-Discrimination Against Israel Act may result in the termination of the Agreement by the City and other remedies available to the City at law or in equity. Bidder will deliver a fully executed original of the Affidavit (**see Exhibit F**), within twenty (20) days after notice to the Successful Bidder of the award and prior to performing any work under the Agreement unless the Anti-Discrimination Against Israel Act does not apply to the award of the Agreement. The Anti-Discrimination Against Israel Act does not apply to contracts with a total potential value of less than One Hundred Thousand Dollars (\$100,000) or to Bidders with fewer than ten (10) employees.

Bid Form

CITY OF ST. LOUIS
ST. LOUIS LAMBERT INTERNATIONAL AIRPORT
APPENDIX "C"

BID FOR FLEET MAINTENANCE AND AUTO REPAIR SERVICES

The Undersigned, _____, acting on behalf of _____, the Bidder, understands all the requirements of the work set out in APPENDIX "A," the requirements set out in APPENDIX "B" and agrees to perform the required work for the following amounts subject to and in accordance with the Provisions of the Agreement.

The amount to be paid to the Contractor will be determined by the charges or rates listed below. The charges or rates will include all labor, personnel, supervision, equipment, supplies, tools, parts, and materials required to properly perform the Fleet Maintenance and Auto Body Repair Services as ordered and directed by the City and in accordance with the Provisions of the Agreement.

Signature

Address

Title

City, State, Zip

Contractor

Telephone Number

Federal I.D. #

Email Address

CITY OF ST. LOUIS
ST. LOUIS LAMBERT INTERNATIONAL AIRPORT
APPENDIX "C"
BID FOR FLEET MAINTENANCE AND AUTO BODY SERVICES

1. The bid information in Table A "Bid for Fleet Maintenance and Auto Body Services" will be used to determine the "lowest and best bidder" in accordance with the provisions of this SFB (see Appendix A, Section 2 entitled "Solicitation").
2. The Cost shown in Table B & Table C below **will not** be used to determine the "lowest and best bidder" for this SFB. These costs are being requested so that if, during, the term of the Agreement resulting from this SFB these services are needed, cost information is readily available. See Appendix A, Section 5, "Scope of Work" and Section 6, "Extra Work".

Table A

Year 1
January 1, 2026 – December 31, 2026

Description	Hourly Rate (A)	Estimated Number of Hours (B)	Total (AxB)
1. Bid for Fleet Maintenance (i.e. belt replacement, spark plugs, axle work, Etc.)	\$ _____ per hour	700 hours	\$ _____
2. Bid for Auto Body Repair (i.e. bumper replacement).	\$ _____ per hour	400 hours	\$ _____
YEAR 1 – GRAND TOTAL (1 + 2)			\$ _____

Year 2
January 1, 2027-December 31, 2027

Description	Hourly Rate (A)	Estimated Number of Hours (B)	Total (AxB)
1. Bid for Fleet Maintenance (i.e. belt replacement, spark plug, axle work, Etc.)	\$ _____ per hour	725 hours	\$ _____
2. Bid for Auto Body Repair (i.e. bumper replacement).	\$ _____ per hour	425 hours	\$ _____
YEAR 2 – GRAND TOTAL (1 + 2)			\$ _____

Year 3
January 1, 2028-December 31, 2028

Description	Hourly Rate (A)	Estimated Number of Hours (B)	Total (AxB)
1. Bid for Fleet Maintenance (i.e. belt replacement, spark plugs, axle work, Etc.)	\$ _____ per hour	750 hours	\$ _____
2. Bid for Auto Body Repair (i.e. bumper replacement).	\$ _____ per hour	450 hours	\$ _____
YEAR 3 – GRAND TOTAL (1 + 2)			\$ _____

CONTRACT TOTAL AMOUNT

A	YEAR 1 – GRAND TOTAL	\$ _____
B	YEAR 2 – GRAND TOTAL	\$ _____
C	YEAR 3 – GRAND TOTAL	\$ _____
D	AMOUNT FOR PARTS AND UPFITTING – 3 YEAR ESTIMATE	\$ <u>600,000</u>
	THREE YEAR BID TOTAL (A+B+C+D)	= \$ _____

Additional Notes:

*All costs are to be shown in dollars and cents.

**The estimated number of hours as referenced above, are not to be construed as an indication of the amount of work to be completed by the Bidder. They are used only as a model to aid in determining the lowest and best bidder. The actual amount of work to be performed by the successful Bidder and parts to be used, may be greater or less than the amounts used in the model.

Table B (List cost per service item)

1. Typical Fleet Maintenance Services listed in Table B will not be used to determine award of contract.
2. This is the total max price a Successful Bidder may charge and invoice the Airport for routine Fleet Maintenance Services, regardless of the Vehicle (see Appendix A, Section 7).

Fleet Maintenance Services

Description	Year 1 January 1, 2026- December 31, 2026	Year 2 January 1, 2027- December 31, 2027	Year 3 January 1, 2028- December 31, 2028
Lube, Oil (Dexos II Full Synthetic Oil), Filter, 6 qt. Capacity.	\$ _____	\$ _____	\$ _____
Lube, Oil (Dexos II Full Synthetic Oil), Filter, 7 qt. Capacity.	\$ _____	\$ _____	\$ _____
Lube, Oil (Dexos II Full Synthetic Oil), Filter, 8 qt. Capacity.	\$ _____	\$ _____	\$ _____
Lube, Oil (Dexos II Full Synthetic Oil), Filter, 9 qt. Capacity	\$ _____	\$ _____	\$ _____
Safety Inspections	\$ _____	\$ _____	\$ _____
Emission Inspections	\$ _____	\$ _____	\$ _____
Transmission Flush	\$ _____	\$ _____	\$ _____
Front End Alignment 2 wheel alignment	\$ _____	\$ _____	\$ _____
4 wheel chassis alignment	\$ _____	\$ _____	\$ _____
Mount and balance — standard tire	\$ _____	\$ _____	\$ _____
Tire Repair — patch	\$ _____	\$ _____	\$ _____
Non-emergency service calls	\$ _____	\$ _____	\$ _____

Brake inspections — light duty	\$ _____	\$ _____	\$ _____
Brake inspections — medium duty	\$ _____	\$ _____	\$ _____
Air conditioning check	\$ _____	\$ _____	\$ _____
Cooling system check	\$ _____	\$ _____	\$ _____
Parts/ additional oil	\$ _____	\$ _____	\$ _____
Light duty towing — under 1 ton	\$ _____	\$ _____	\$ _____
Medium duty towing	\$ _____	\$ _____	\$ _____
Heavy duty towing	\$ _____	\$ _____	\$ _____

Table C (List cost per service item)

1. Typical Auto Body Services listed in Table C will not be used to determine award of contract.
2. This is the total max price a Successful Bidder may charge and invoice the Airport for routine Auto Body Services, regardless of the Vehicle (see Appendix A, Section 7).

Auto Body Services

Description	Year 1 January 1, 2026- December 31, 2026	Year 2 January 1, 2027- December 31, 2027	Year 3 January 1, 2028- December 31, 2028
Car wash	\$ _____	\$ _____	\$ _____
Truck wash — light duty	\$ _____	\$ _____	\$ _____
Car detailing interior and exterior	\$ _____	\$ _____	\$ _____
SUV detailing interior and exterior	\$ _____	\$ _____	\$ _____
Light truck detailing interior and exterior	\$ _____	\$ _____	\$ _____
Window tinting police SUV	\$ _____	\$ _____	\$ _____
Window tinting police undercover sedan	\$ _____	\$ _____	\$ _____
Repaint entire vehicle (Impala Class)	\$ _____	\$ _____	\$ _____
Repaint pickup truck std. cab	\$ _____	\$ _____	\$ _____
Buff and wax car	\$ _____	\$ _____	\$ _____
Replace windshield	\$ _____	\$ _____	\$ _____

Additional Notes:

*All costs are to be shown in dollars and cents.

**The estimated number of hours as referenced above, are not to be construed as an indication of the amount of work to be completed by the Bidder. They are used only as a model to aid in determining the lowest and best bidder. The actual amount of work to be performed by the successful Bidder and parts to be used, may be greater or less than the amounts used in the model.

BIDDER'S CHECKLIST
(Required Submittals)

Please review the enclosed Bidder's checklist VERY carefully. ALL Bidders MUST SUBMIT EACH AND EVERY DOCUMENT LISTED ON THE CHECKLIST.

For MBE and WBE certification inquiries contact St. Louis Development Corporation at 314.327.7234.

For Compliance Monitoring and Enforcement inquiries contact the Office of Business Opportunities (OBO) at 314-426-8111.

1. **Signed Original Bid Form**
 (See Appendix C)
2. **Proposal To Bond Form**
 (See Appendix A, Section 22 & Attachment 1)
3. **St. Louis Lambert International Airport Subcontractor List**
 (See Appendix B, Sections 6 & Attachment 2)
4. **St. Louis Lambert International Airport Request to Change Subcontractor List**
 (See Appendix B, Section 6 & Attachment 3)
5. **Completed Authorized Submission Form**
 (See Attachment 4)
6. **List of References**
 (See Appendix A, Section 3.J)

7. **Financial Statements**
(See Appendix A, Section 3.H)
8. **Statement of Qualifications – Written Synopsis**
(See Appendix A, Section 3.G)
9. **State of Missouri Certificate of Good Standing**
(See Appendix A, Section 3.I)
10. **Missouri Unauthorized Aliens Law Acknowledgement Form**
(See Appendix A, Section 23 and Exhibit A)
11. **Missouri Unauthorized Aliens Law Affidavit**
(See Appendix A, Section 23 and Exhibit B)
12. **Synopsis of any Termination or Debarments**
(See Appendix A, Section 3.K)
13. **Living Wage Acknowledgement & Acceptance Form**
(See Appendix B, Section 15 and Exhibit C)
14. **Termination & Debarment Proceedings**
(See Appendix A, Section 3.G)
15. **Anti-Discrimination Against Israel Act Acknowledgment & Acceptance Declaration**
(See Appendix B, Section 16 and Exhibit E)
16. **Anti-Discrimination Against Israel Act Affidavit**
(See Appendix B, Section 16 and Exhibit F)
17. **Fleet List**
(See Exhibit G)

Attachment 1

Proposal To Bond Form

PROPOSAL TO BOND

The authorized representative of [Surety Company Name & Address]:

licensed in Missouri, as Surety, does hereby state that he/she understands the obligation of the Bidder under the bid(s) presented above and further understands and agrees to perform as surety for the Bidder as required by APPENDIX A Technical Specifications, Section 22, PERFORMANCE AND PAYMENT BOND, in the event that the bid(s) of _____, the Bidder, is accepted by the City of St. Louis, Missouri.

Signature _____

Title _____

Date _____

Attachment 2

St. Louis Lambert International Airport Subcontractor List (Airport Only – Construction and Service Contracts)

Bidders, please see the pdf entitled “Solicitation Fillable Forms-SFB” located on the Airport website for the form in this attachment.”

Attachment 3

St. Louis Lambert International Airport Request to Change Subcontractor List (Substitution or Add Form)

Bidders, please see the pdf entitled “Solicitation Fillable Forms-SFB” located on the Airport website for the form in this attachment.”

Attachment 4

Authorized Submission Form

AUTHORIZED SUBMISSION

The undersigned, in submitting this Bid, represents that he/she is authorized to obligate his/her firm and that the firm is not currently in arrears or default to the City upon any debt or contract and is not a defaulter as surety or otherwise, upon any obligation to the City within the last three (3) years and to the best of the undersigned's knowledge and belief, the information provided in this bid submission is true and correct.

Submitted by:

(Firm Name)

By:

(Signature)

(Typed or Printed Name)

(Title)

(Date)

Address:

Telephone Number:

Federal ID Number:

Email:

Exhibit A

**Missouri Unauthorized Aliens Law
Acknowledgment & Acceptance Declaration**

**MISSOURI UNAUTHORIZED ALIENS LAW
ACKNOWLEDGMENT & ACCEPTANCE DECLARATION**

Contracting Agency: St. Louis Airport Authority

Agency Contract No.: _____

Bidder's Name: _____

Date Prepared: _____

Prepared By: _____

Preparer's Phone No.: _____

Preparer's Address and Zip Code: _____

As the authorized representative of the above-referenced Bidder, I hereby acknowledge that the Successful Bidder understands that the contracts or agreements that may be executed with a successful Bidder pursuant to this SFB are subject to Sections 285.525 through 285.555 of the Revised Statutes of Missouri 2016, as amended (the "Missouri Unauthorized Aliens Law"). If awarded a contract pursuant to this solicitation, the Bidder hereby agrees to comply with all applicable sections of the Missouri Unauthorized Aliens Law including, without limitation, Section 285.530(2) & (5) of RSMo. 2016, as amended. I am authorized to make the above representations on behalf of the Bidder.

AUTHORIZED REPRESENTATIVE CERTIFICATION:

Signature

Name (Printed): _____

Title: _____

Date: _____

Exhibit B

Missouri Unauthorized Aliens Law Affidavit

STATE OF _____)
) SS.
COUNTY OF _____)

AFFIDAVIT

Before me, the undersigned Notary Public, personally appeared _____ (Name of Affiant) who, by me being duly sworn, deposed as follows:

My name is _____ (Name of Affiant), I am of sound mind, capable of making this Affidavit, and personally acquainted with the facts herein stated:

I am the _____ (Position/Title) of _____ (Contractor).

I have the legal authority to make the following assertions:

1. _____ (Contractor) is currently enrolled in and actively participates in a federal work authorization program with respect to the employees working in connection with _____ (the "Agreement"), as required pursuant to Sections 285.525 through 285.555 of the Revised Statutes of Missouri 2016, as amended.
2. Pursuant to Sections 285.525 through 285.555 of the Revised Statutes of Missouri 2016, as amended, _____ (Contractor) does not knowingly employ any person who is an unauthorized alien in connection with the Agreement.

Affiant

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal this ____ day of _____, 20__.

Notary Public

My Commission Expires:

Exhibit C

Living Wage Acknowledgement & Acceptance Declaration

**ST. LOUIS LIVING WAGE ORDINANCE
LIVING WAGE ACKNOWLEDGEMENT & ACCEPTANCE DECLARATION**

Contracting Agency: St. Louis Airport Authority

Agency Contract No.: NA

Bidder's Name: _____

Date Prepared: _____

Prepared By: _____

Preparer's Phone No.: _____

Preparer's Address and Zip Code: _____

As the authorized representative of the above-referenced Bidder or Proponent, I hereby acknowledge that the Bidder/Proponent understands that the contract or agreement that will be executed with a successful Bidder/ Proponent pursuant to this solicitation is subject to the St. Louis Living Wage Ordinance and the Regulations associated therewith. The Bidder/Proponent hereby agrees to comply with the Ordinance and the associated Regulations if awarded a contract pursuant to this solicitation. I am authorized to make the above representations on behalf of the Bidder or Proponent.

AUTHORIZED REPRESENTATIVE CERTIFICATION:

Signature

Name (Printed): _____

Title: _____

Date: _____

Exhibit D

Living Wage Adjustment Bulletin

ST. LOUIS LIVING WAGE ORDINANCE
LIVING WAGE ADJUSTMENT BULLETIN

**NOTICE OF ST. LOUIS LIVING WAGE
RATES EFFECTIVE APRIL 1, 2025**

In accordance with Ordinance No. 65597, the St. Louis Living Wage Ordinance (“Ordinance”) and the Regulations associated therewith, the City Compliance Official for the City of St. Louis has determined that the following living wage rates are now in effect for employees of covered contracts:

- 1) Where health benefits as defined in the Ordinance are provided to the employee, the living wage rate is **\$16.66** per hour (130% of the federal poverty level income guideline for a family of three); and
- 2) Where health benefits as defined in the Ordinance are **not** provided to the employee, the living wage rate is **\$22.02** per hour (130% of the federal poverty level income guideline for a family of three, plus fringe benefit rates as defined in the Ordinance).
- 3) The prevailing fringe benefits rate, as required under the Ordinance and defined by section 6.20.010 of the Revised Code of the City of St. Louis, is **\$5.36** per hour.

These rates are based upon federal poverty level income guidelines as defined in the Ordinance and these rates are effective as of **APRIL 1, 2025**. These rates will be further adjusted periodically when the federal poverty level income guideline is adjusted by the U.S. Department of Health and Human Services or pursuant to Chapter 6.20 of the Revised Code of the City of St. Louis.

The Ordinance applies to employers who are covered by the Ordinance as defined in the Ordinance, where the contract or grant is entered into or renewed after the effective date of the Ordinance, which is November 3, 2002. A copy of the Ordinance may be viewed online at [Ordinance 65597 | City of St. Louis Ordinances \(stlouis-mo.gov\)](https://www.stlouis-mo.gov/ordinances/65597) or obtained from:

City Compliance Official
c/o St. Louis Airport Authority
St. Louis, Missouri
(314) 426-8111

Exhibit E

**Anti-Discrimination Against Israel Act Acknowledgement and Acceptance
Declaration**

**ANTI-DISCRIMINATION AGAINST ISRAEL ACT
ACKNOWLEDGMENT & ACCEPTANCE DECLARATION**

Contracting Agency: St. Louis Airport Authority

Agency Contract No.: NA

Bidder's (Company) Name: _____

Date Prepared: _____

Prepared By: _____

Preparer's Phone No.: _____

Preparer's Address and Zip Code: _____

As the authorized representative of the above-referenced Bidder, I hereby acknowledge that the Bidder understands that the contract or agreement that will be executed with a successful Bidder pursuant to this solicitation is subject to Section 34.600 of the Revised Statutes of Missouri 2016, as amended (the "**Anti-Discrimination Against Israel Act**"). If awarded a contract pursuant to this solicitation, the Bidder hereby agrees to comply, if applicable, with the Missouri Unauthorized Aliens Law. I am authorized to make the above representations on behalf of the Bidder.

AUTHORIZED REPRESENTATIVE CERTIFICATION:

Signature: _____

Name (Printed): _____

Title: _____

Date: _____

Exhibit F

Anti-Discrimination Against Israel Act Affidavit

STATE OF _____)
) SS
COUNTY OF _____)

AFFIDAVIT OF COMPLIANCE WITH ANTI-DISCRIMINATION AGAINST ISRAEL ACT
(Effective 8-28-2021) (Contracts in excess of \$100,000.00/Companies 10 employees or more)

Before me, the undersigned Notary Public, personally appeared _____ (Name)

who, by me being duly sworn, deposed as follows:

My name is _____ (Name), I am of sound mind, capable of making this Affidavit, and personally acquainted with the facts herein stated:

I am the _____ (Position/Title)
of _____ (Company) of St. Louis.

I have the legal authority to make the following assertion:

Pursuant to RSMo. § 34.600, _____ (Company) of St. Louis is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

Affiant

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal this _____ day of _____, 20____.

Notary Public

My Commission Expires:

Exhibit G

Fleet Vehicle List

Asset	Year	Make	Model	VIN	Fuel Type	Class	Odometer
0001	2017	CHEVROLET	TRAVERSE	1GNKVHKD7HJ105219	UNLEADED	1300	71000
0002	2024	CHEVROLET	TAHOE	1GNSKLED1RR225978	UNLEADED	DEFAULT	11202
0004	2016	CHEVROLET	TRAVERSE	1GNKVFED1GJ265806	UNLEADED	1300	70822
0005	2023	JEEP	GRAND CHEROKEE	1C4RJYB63PC70784	UNLEADED/ELECTRIC	1300	7420
0006	2023	JEEP	GRAND CHEROKEE	1C4RJYB63PC588814	UNLEADED	1300	14333
0007	2023	JEEP	GRAND CHEROKEE	1C4RJYB6XPC670944	UNLEADED	1300	4946
0008	2017	NISSAN	LEAF	1N4BZ0CP4HC305816	UNLEADED	6425	15200
0010	2023	RAM	BIG HORN 1500	1C6SRFFT2PN684203	UNLEADED	3503	14825
0013	2024	FORD	F-150	1FTVW3LKXRWG26443	ELECTRIC	DEFAULT	866
0014	2017	NISSAN	LEAF	1N4BZ0CP9HC302510	UNLEADED	6425	11722
0015	2017	CHEVROLET	SILVERADO	1GCVKNEC9HZ341470	UNLEADED/CNG	3501	57158
0016	2023	RAM	1500	1C6RRFFG4PN703075	UNLEADED	3503	23222
0017	2022	CHEVROLET	SILVERADO	1GC4YLE77NF225487	UNLEADED	3501	47172
0018	2016	CHEVROLET	SILVERADO	1GC0KYEG8GZ298589	UNLEADED	3501	21222
0019	2023	RAM	BIG HORN 1500	1C6RRFBG8PN645316	UNLEADED	3503	28515
0025	2011	CHEVROLET	EQUINOX	2CNALBEC7B6452883	UNLEADED	1600	31975
0026	2016	CHEVROLET	EQUINOX	2GNALBEK4G1155528	UNLEADED/CNG	1600	21217
0030	2023	RAM	BIG HORN 1500	1C6RRFFG1PN702126	UNLEADED	3503	12000
0033	2023	RAM	BIG HORN 2500	3C6UR5CL4PG570218	UNLEADED	3501	12000
0034	2015	CHEVROLET	SILVERADO 2500	1GC2KUEB4FZ537267	UNLEADED	3501	27888
0041	2016	CHEVROLET	TAHOE	1GNSKFEC5GR324311	UNLEADED	3502	68233
0042	2021	FORD	F550 AIRWOLF	1FD0W5HTXMEC40588	DIESEL	5751	10200
0049	2019	FORD	F550 AIRWOLF	1FD0W5HT3KEE25482	DIESEL	5751	74421
0050	2008	FORD	F550 XL	1FDAF57R08EC14646	DIESEL	5750	7100
0051	2016	CHEVROLET	TAHOE	1GNSKFEC3GR324324	UNLEADED	3502	74426
0058	2020	FORD	EXPLORER	1FM5K8AW0LGB23130	UNLEADED/ELECTRIC	1300	6000
0059	2009	CHEVROLET	IMPALA	2G1WT57K391240353	UNLEADED	1300	54188
0060	2017	FORD	EXPLORER	1FM5K8ARXHGD18654	UNLEADED	1300	92534
0061	2008	CHEVROLET	TRAILBLAZER	1GNDT13S682195881	UNLEADED	1300	56233
0062	2017	FORD	EXPLORER	1FM5K8AR4HGD18651	UNLEADED	1300	90424
0063	2017	CHEVROLET	TAHOE	1GNSKDEC6HR331872	UNLEADED	1650	114785
0064	2020	FORD	EXPLORER	1FM5K8AW4LGA97308	UNLEADED/ELECTRIC	2640	15200
0065	2020	FORD	EXPLORER	1FM5K8AW2LGA97310	UNLEADED/ELECTRIC	2640	72615
0066	2025	FORD	EXPLORER	1FM5K8AB2SGA54419	UNLEADED	DEFAULT	166
0067	2025	FORD	EXPLORER	1FM5K8AB8SGB97259	UNLEADED	2640	381
0068	2020	FORD	EXPLORER	1FM5K8AW6LGA97309	UNLEADED/ELECTRIC	2640	72622

Asset	Year	Make	Model	VIN	Fuel Type	Class	Odometer
0069	2025	FORD	EXPLORER	1FM5K8ABXSGA54345	UNLEADED	2640	71
0071	2020	FORD	EXPLORER	1FM5K8AW2LGB23131	UNLEADED	2640	52961
0072	2018	FORD	TAURUS	1FAHP2MT5JG104500	UNLEADED	1300	71025
0073	2009	CHEVROLET	IMPALA	2G1WT57K991241460	UNLEADED	1300	93225
0075	2019	CHEVROLET	TAHOE	1GNSKFEC0KR148132	UNLEADED	1650	91822
0076	2025	FORD	EXPLORER	1FM5K8AB9SGA33938	UNLEADED	2640	12000
0077	2020	FORD	EXPLORER	1FM5K8AW4LGA97311	UNLEADED	2640	78055
0078	2020	FORD	FUSION	3FA6P0AU1LR118771	UNLEADED/ELECTRIC	1300	35455
0080	2025	FORD	EXPLORER	1FM5K8AB5SCA54303	UNLEADED	2640	841
0081	2025	FORD	EXPLORER	1FM5K8AB3SGA34602	UNLEADED	2640	17819
82	2025	FORD	EXPLORER	1FM5K8AB1SGA54220	UNLEADED	2640	
84	2013	CHEVROLET	IMPALA	2G1WT55K089286953	UNLEADED	63922	86600
0085	2008	CHEVROLET	IMPALA	2G1WT55K089286953	UNLEADED	1300	6200
0086	2020	FORD	FUSION	3FA6P0AU1LR118768	UNLEADED/ELECTRIC	1300	25200
0087	2025	FORD	EXPLORER	1FM5K8AB0SGA54225	UNLEADED	2640	9321
0088	2014	CHEVROLET	EQUINOX	2GNFLFE35E6245180	UNLEADED	1600	55987
0089	2025	FORD	EXPLORER	1FM5K8AB8SGA54327	UNLEADED	2640	522
0090	2008	CHEVROLET	IMPALA	2G1WT58K289144230	UNLEADED	1300	91306
0091	2025	FORD	EXPLORER	1FM5K8AB7SGA54318	UNLEADED	2640	200
0092	2025	FORD	EXPLORER	1FM5K8AB0SGA54287	UNLEADED	DEFAULT	1200
0093	2017	CHEVROLET	TAHOE	1GNSKDEC9HR33146	UNLEADED	1650	93655
0094	2025	FORD	EXPLORER	1FM5K8ABXSGA54393	UNLEADED	2640	2822
0100	2024	FORD	F-250	1FT7W2BAXREC00186	UNLEADED	DEFAULT	7103
0101	2023	RAM	TRADESMAN 1500	1C6SRFCT5PN690159	UNLEADED	1520	7289
0102	2022	CHEVROLET	SILVERADO 2500	1GC1KVCG0DF175386	UNLEADED	3501	22522
0103	2023	RAM	BIG HORN 1500	1C6RRFFGXPN702125	UNLEADED	3503	12138
0104	2024	FORD	F-250	1FT7W2BA9REC00177	UNLEADED	DEFAULT	13409
0105	2019	CHEVROLET	SILVERADO	1GC1KREYOKF172899	UNLEADED	3501	48721
0106	2005	CHEVROLET	EXPRESS VAN 15	1GBJG31U751214623	UNLEADED	1400	13113
0107	2015	CHEVROLET	SILVERADO	1GB4KYC89FF137704	UNLEADED	3501	74190
0108	2024	CHEVROLET	SILVERADO	1HTKJPVK2RH106458	UNLEADED	DEFAULT	136
0109	2024	FORD	F-450	1FD0W4HN8REF32310	UNLEADED	DEFAULT	220
0166	2024	FORD	F-450	1FD0W4HN1REF32309	UNLEADED	DEFAULT	100
0167	2019	CHEVROLET	SILVERADO	1GC1KREY2KF174363	DIESEL	1200	44723
0168	2013	CHEVROLET	SILVERADO	1GC1KVCG3DF175382	DIESEL	3501	79682
0169	2019	CHEVROLET	SILVERADO HD	1GC1KREYOKF175320	DIESEL	DEFAULT	44200
0177	2015	FORD	F650	3FRNF6FL7FV747106	DIESEL	0751	9415

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0237	2024	FORD	F-250	1FT7W2BA1REC00187	UNLEADED	DEFAULT	2501
0238	2019	CHEVROLET	SILVERADO	1GC1KREY0KF173440	UNLEADED	3501	64840
0283	2014	CHEVROLET	EXPRESS VAN	1GCWGF5E1147714	UNLEADED	1400	26645
0284	2019	FORD	F550	1FD0W5HT5KEG24839	DIESEL	0751	32000
0285	2022	CHEVROLET	SILVERADO	1GC4YLE79NF225488	UNLEADED	3501	86203
0290	2023	RAM	BIG HORN 1500	1C6RRFBG6PN645315	UNLEADED	3503	10357
0299	2005	LOADMASTER	TRAILER	4JLHB20255GLM6003	NA	0700	0
0300	2013	CHEVROLET	SILVERADO	1GC2KVCB8DZ267627	UNLEADED/CNG	3501	51300
0301	2007	CHEVROLET	SILVERADO	1GCHK29K07E578206	UNLEADED/CNG	3501	50473
0303	2008	CHEVROLET	EXPRESS VAN	1GCGG25KX81195661	UNLEADED/CNG	1400	53300
0304	2007	CHEVROLET	SILVERADO	1GCHK23K07F544303	UNLEADED/CNG	3501	80421
0305	2019	CHEVROLET	SILVERADO	1GC1KREY6KF233866	DIESEL	3501	42902
0306	2010	FREIGHTLINER	M2106	1FVACXDT7ADAN5068	DIESEL	9350	70973
0307	2007	CHEVROLET	SILVERADO	1GCHK23K77F544346	UNLEADED	3501	114999
0308	2013	CHEVROLET	SILVERADO	1GB0KVCGXDX261755	UNLEADED	3501	75700
0313	2007	CHEVROLET	EXPRESS VAN	1GCGG25U071199587	UNLEADED/CNG	1400	88368
0316	2008	CHEVROLET	EXPRESS VAN	1GCGG25K681195673	UNLEADED/CNG	1400	55090
0317	2007	CHEVROLET	COLORADO	1GCCS14E178204370	UNLEADED/CNG	1601	49600
0333	2007	CHEVROLET	SILVERADO	1GCHK29K57E582218	UNLEADED/CNG	3501	67106
0334	2013	CHEVROLET	SILVERADO	1GC2KVCB9DZ268009	UNLEADED/CNG	3501	54234
0335	2023	FORD	TRANSIT	1FTBW1YK8PKA92539	ELECTRIC	6424	1892
0336	2013	CHEVROLET	EXPRESS VAN	1GAWGPF5D1149483	UNLEADED	1400	120080
0338	1998	CHEVROLET	CHEYENNE	1GBJC34R6WF052992	UNLEADED	3501	28490
0400	2008	CHEVROLET	TRAILBLAZER	1GNDT13S482231910	UNLEADED/CNG	1300	47900
0401	2020	FORD	EXPLORER	1FM5K8AW3LGB84813	UNLEADED	2640	9493
0402	2013	CHEVROLET	SILVERADO	1GC2CVCB3DZ268357	UNLEADED	3501	22057
0403	2017	CHEVROLET	SILVERADO	3GCUKNEC8HG442169	UNLEADED/CNG	3501	8890
0404	2014	CHEVROLET	SILVERADO	1GC1KVCBXEF126184	UNLEADED/CNG	3501	20618
0405	2013	CHEVROLET	EQUINOX	2GNFLCEK6D6249985	UNLEADED	1600	97822
0406	2015	CHEVROLET	IMPALA	2G11Y5SN0F9215954	UNLEADED	1301	14100
0407	2015	CHEVROLET	SILVERADO	1GC0KUEB7FZ536959	UNLEADED	3501	15002
0480	2019	CHEVROLET	COLORADO	1GCRTBE18K1266147	DIESEL	1601	6399
0481	2006	CHEVROLET	COLORADO	1GCDT196168286294	UNLEADED	1601	20000
0486	2017	NISSAN	LEAF	1N4BZ0CP4HC305671	ELECTRIC	6425	8000
0491	2017	NISSAN	LEAF	1N4BZ0CP8HC306001	ELECTRIC	6425	44762
0492	2018	MITSUBISHI	OUTLANDER	JA4J24A59JZ051567	UNLEADED/ELECTRIC	6426	20446

Asset	Year	Make	Model	VIN	Fuel Type	Class	Odometer
0493	2017	NISSAN	LEAF	1N4BZ0CP5HC306389	ELECTRIC	6425	14620
0494	2007	CHEVROLET	TRAILBLAZER	1GNDT13S472268311	UNLEADED	1600	47000
0500	2017	CHEVROLET	SILVERADO	1GCVKNECXHZ341736	UNLEADED/CNG	3501	32150
0501	2009	CHEVROLET	COLORADO	1GCDT19E798149145	UNLEADED	1601	44677
0502	2008	CHEVROLET	SILVERADO	1GCHC24K48E193978	UNLEADED/CNG	3501	38300
0503	2008	CHEVROLET	SILVERADO	1GBHC24K08E191844	UNLEADED/CNG	3501	62979
0504	2015	CHEVROLET	SILVERADO	1GC0CUEB0FZ502133	UNLEADED/CNG	3501	19302
0505	1996	GMC	SAFARI	1GTD19W8TB530714	UNLEADED	1420	51090
0506	2012	CHEVROLET	SILVERADO	1GB3CZCG4CF225139	UNLEADED	3501	46434
0507	2008	CHEVROLET	SILVERADO	1GCEK19098E118961	UNLEADED/CNG	3501	81005
0508	2006	CHEVROLET	SILVERADO	1GCHK24U76E253057	UNLEADED	3501	47559
0509	2006	CHEVROLET	SILVERADO	1GCHC24U96E254319	UNLEADED	3501	41360
0510	2008	CHEVROLET	SILVERADO	1GBHC24K78E118907	UNLEADED/CNG	3501	63759
0511	2009	CHEVROLET	COLORADO	1GCDT19E498149118	UNLEADED	1601	11788
0512	2008	CHEVROLET	COLORADO	1GCDT19E588217330	UNLEADED	1601	44428
0513	2016	CHEVROLET	SILVERADO	1GC0KUEG5GZ275229	UNLEADED/CNG	3501	21083
0514	2016	CHEVROLET	SILVERADO	1GCNCNEC7GZ275433	UNLEADED/CNG	3501	13150
0515	2017	CHEVROLET	COLORADO	1GCRTBE18H1270935	DIESEL	1601	11633
0600	2015	CHEVROLET	EXPRESS VAN	1GAWGPF5F1281733	UNLEADED/CNG	1400	48512
0641	2024	FORD	F-150	1FTVW3LK6RWG21871	ELECTRIC	DEFAULT	60
0644	2015	CHEVROLET	SILVERADO	1GC0KUEBXFZ536986	UNLEADED/CNG	3501	16467
0646	2011	CHEVROLET	EQUINOX	2CNALBEC6B6451319	UNLEADED	1600	42271
0700	2023	RAM	1500	1C6RRFFG2PN703074	UNLEADED	3503	16330
0701	2007	CHEVROLET	SILVERADO	1GCHK24K17E574401	UNLEADED	3501	49958
0702	2014	CHEVROLET	EXPRESS VAN	1GCWGGCB5E1192318	UNLEADED/CNG	1400	88489
0703	2023	FORD	E-TRANSIT	1FTBW1YK0NKA80379	ELECTRIC	6424	1400
0704	2024	FORD	F-250	1FT7W2BA3REC00188	UNLEADED	DEFAULT	480
0705	2024	FORD	F-250	1FT7W2BA0REC00178	UNLEADED	DEFAULT	420
0706	2007	CHEVROLET	SILVERADO	1GCHK24K47E573677	UNLEADED/CNG	3501	52111
0707	2014	CHEVROLET	EXPRESS VAN	1GCWGGCB0E1192436	CNG	1400	52399
0708	2016	CHEVROLET	SILVERADO	1GB3KYCG2GZ274812	DIESEL	3501	20100
0709	2015	CHEVROLET	SILVERADO	1GB3CYCG4FZ543095	UNLEADED	3501	11222
0711	2011	CHEVROLET	SILVERADO	1GC1KVCG0BF252450	UNLEADED	3501	76952
0712	2012	CHEVROLET	COLORADO	1GCCSBFEXC8119556	UNLEADED	1601	21120
0713	2014	CHEVROLET	EQUINOX	2GNFLEEKXE6216968	UNLEADED	1600	55122
0714	2016	CHEVROLET	SILVERADO	1GB3KYC81GF226776	DIESEL	3501	43100
0715	2011	CHEVROLET	SILVERADO	1GC4KZCG7BF252448	UNLEADED	3501	77721

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0740	2013	CHEVROLET	SILVERADO	1GC2KVCB1DZ268215	CNG	3501	23660
0741	2013	CHEVROLET	EXPRESS VAN	1GCWGF1D1149443	UNLEADED/CNG	1400	14468
0742	2015	CHEVROLET	EXPRESS VAN	1GCWGGFB4F1265160	UNLEADED/CNG	1400	21610