



AIRPORT COMMISSION

MINUTES

**Wednesday, February 4, 2026
Lindbergh Conference Room
In Person and Via Teleconference**

Members Present: Mr. Bales, Comptroller Baringer, Mr. Bowman, Mr. Cantwell, Judge Clarke (Ret.), Alderman Cohn, Ms. Fowler, President Green, Chairperson Hamm-Niebruegge, Mr. Kling, Mr. Lents, Dr. Moore, Ms. Orwick, Ms. Ratcliffe, Mr. Ryan, and Mr. Schartner

Via Teleconference: Mr. Jacobs

Airport Staff: Ms. Bolden, Mr. Beckmann, Mr. Brito, Ms. Jones, Mr. Kinsey, Mr. Kulinsky, Mr. Lotz, Ms. Lyles-Wiggins, Mr. Richenberger, Ms. Ruth, Mr. Salarano, Ms. Spencer, and Mr. Strong

Legal Department: Mr. Chavarria, Mr. Henderson, and Ms. Yoffie

The meeting was called to order at 2:00pm.

1. MINUTES

A. Approval was requested for the Minutes of the January 7, 2026 regular Airport Commission meeting.

A motion for approval was made by Mr. Bowman and seconded by Dr. Fowler. There being no discussion, a voice vote was taken and the motion was carried unanimously.

2. PROPERTIES

A. Approval was requested for a Cargo City Lease Agreement with AGI Ground, Inc. to provide storage, handling, and dispensing of glycol aircraft deicing fluid (AL-339) The term of this Agreement is three (3) years. The term will begin on March 1, 2026 and will end on February 28, 2029. Either party may terminate this Agreement without cause by giving thirty (30) day's notice.

A motion for approval was made by Alderman Cohn and seconded by Mr. Lents. Mr. Salarano presented the item.

There being no questions, a voice vote was taken and the motion was carried unanimously.

- B. Approval was requested for a Space Permit with AGI Ground, Inc. (AL-447). The term of this Space Permit is three (3) years. The term will begin on March 1, 2026 and will end on February 28, 2029. Either party may terminate this Permit without cause by giving thirty (30) day's notice.

A motion for approval was made by Alderman Cohn and seconded by Mr. Bales. Mr. Salarano presented the item.

There being no questions, a voice vote was taken and the motion was carried unanimously.

- C. Approval was requested for a Space Permit with AIClear, Inc. (AL-476). The term of this Space Permit is three (3) years. The term will begin on March 1, 2026 and will end on February 28, 2029. Either party may terminate this Permit without cause by giving sixty (60) day's notice.

A motion for approval was made by Alderman Cohn and seconded by Mr. Lents. Mr. Salarano presented the item.

There being no questions, a voice vote was taken and the motion was carried unanimously.

3. MARKETING AND BUSINESS DEVELOPMENT

- A. Approval was requested for a Professional Services Agreement with BQR Advertising and Public Relations, Inc. to provide Marketing Advisory Services. The term of this Agreement is three (3) years. The term will begin on March 1, 2026 and will end on February 28, 2029. The Not-To-Exceed amount will be \$1,597,000.00.

A motion for approval was made by Mr. Bales and seconded by Ms. Ratcliffe. The item was presented by Mr. Kinsey. Ms. Ratcliffe inquired about the criteria used to determine the best proposal, noting that although the contract scope is modest relative to advertising and marketing standards, she does not believe that the information provided was sufficient to tell why this proposer was selected despite a number of other proposals from reputable

local firms.. Mr. Kinsey explained that the evaluation committee received nine proposals in this second solicitation, which is uncommon but welcome. All proposers were considered strong, but BQR distinguished itself in multiple areas. The firm has provided services to the Airport for over three years, proposed the second-lowest hourly rate—significant because a portion of the contract is hourly—and demonstrated extensive experience with airport- and airline-specific work. This experience gave BQR an advantage over other proposers who did not have BQR’s decades of relevant experience, which was reflected in their proposals which did not quite capture what the purpose of this contract is. The selection committee expressed confidence in BQR’s qualifications. Chairperson Hamm-Niebruegge provided an overview of the selection committee structure, noting that the panel included representatives from Airport staff, the City Counselor’s Office, the Mayor’s Office, and the Board of Aldermen. The Chairperson further noted substantial differences in hourly rates among proposers and confirmed that BQR submitted the second-lowest rate. The Chairperson explained that several proposers appeared to misunderstand the nature of the agreement, approaching it as a general airport marketing contract rather than a specialized agreement focused on incentive and support programs for airlines. BQR, however, demonstrated a clear understanding of the contract’s purpose, consistent with the research and preparation the firm displayed when first participating in the process several years earlier. The Chairperson emphasized that pre-proposal meetings provide opportunities for clarification and that committee feedback consistently indicated that BQR showed the strongest comprehension of the contract requirements. Ms. Fowler requested clarification regarding whether WBE or MBE categories could be designated, noting her understanding of prior discussions suggesting limitations on such classifications. The Chairperson explained that designations may identify ownership type but may not specify percentages. The Chairperson noted that the broader program remains under review and that all small business firms were required to recertify under the DBE program. Approximately 250 of 500 applicants have completed recertification, with the process ongoing in coordination with multiple state agencies. Chairperson Hamm-Niebruegge reiterated that percentage requirements cannot be disclosed, but firms may be identified as M or W for informational purposes.

There being no questions, a voice vote was taken and the motion was carried unanimously.

4. OTHER BUSINESS

A. Executive session

The Commission moved to hold an Executive Session pursuant to Revised Statutes of Missouri Section 610.021, subsection (2), in order to consider matters authorized for discussion in closed session and to allow the Commission to engage in confidential and privileged communications necessary for such deliberations.

A motion to close the meeting was made by Alderman Cohn and seconded by Commissioner Bales. A roll call vote was taken on the motion, and it carried 16 votes in favor, zero votes against, and 1 vote absent. A true and accurate record of the roll call vote is attached hereto as Attachment 1.

Chairperson Hamm-Niebruegge asked that all present or via teleconference exit the meeting, with the exception of Commission members, and authorized Airport staff. Chairperson Hamm-Niebruegge stated that the regular Commission meeting would reconvene immediately following the conclusion of the Executive Session. After the general public departed, the Airport Commission met in Executive Session beginning at 2:19 pm.

At 3:37 pm, the Executive Session concluded. The public was invited to return, and the regular Airport Commission meeting reconvened.

B. Director's Announcements:

i. Condolences to Comptroller Baringer

Chairperson Hamm-Niebruegge opened the announcements by extending condolences to Comptroller Baringer, who lost her mother during the past week. Chairperson Hamm-Niebruegge noted that an obituary for Geraldine Cunningham had been published and wanted to ensure all Commissioners were aware.

ii. Passenger Checkpoint Statistics

Chairperson Hamm-Niebruegge reported strong January activity through the security checkpoint. A total of 433,666 passengers were processed, compared to 416,252 in the prior year, reflecting an increase of approximately twenty thousand passengers. Additional data will be available once connecting traffic is included.

iii. Real ID Requirement Update

Chairperson Hamm-Niebruegge announced that the Real ID requirement went into effect during the past week. Passengers who do not present a Real ID or a passport are subject to a forty-five dollars fee to proceed through the checkpoint. Chairperson Hamm-Niebruegge emphasized that the Airport is not responsible for collecting this fee, as the requirement is a nationwide TSA policy.

iv. Clear Program Update – Terminal 2

Chairperson Hamm-Niebruegge noted that Terminal 2 has implemented an updated Clear process, as described in a recent press release. Clear members can now proceed through a fully biometric system without interacting with an agent. This configuration is not yet available in Terminal 1 due to checkpoint layout, and there is no confirmed date for rollout.

v. Terminal ATP Grant Program

Chairperson Hamm-Niebruegge provided an update on the federal terminal ATP Grant Program, now in its fifth year. The Grant application period closed two weeks ago, and the Airport submitted three separate applications. These covered the central utility plant, apron level work, and the reopening of concourses C and D.

Chairperson Hamm-Niebruegge noted that meetings were held with the FAA Central Region Administrator to communicate the importance of the requested funds. Senator Schmidt submitted a letter of support, signed by Illinois and Missouri delegation members in Washington DC, emphasizing the significance of the project. Funding decisions are expected in March 2026.

5. NEXT MEETING

Wednesday March 4, 2026

6. ADJOURNMENT

Chairperson Hamm-Niebruegge announced that Commissioner Judge Clarke (Ret.) joined the meeting after the initial roll call.

A motion to adjourn was made by Mr. Bales and seconded by Alderman Cohn. A voice vote was taken and the motion carried unanimously. The meeting adjourned at 3:41 pm.

The foregoing was approved by the Airport Commission at its March 4, 2026 meeting.

Rhonda Hamm-Niebruegge

Rhonda Hamm-Niebruegge Date

Chairperson

Note: This document has been executed using Adobe Acrobat's certified digital signature feature. This method of execution is legally valid and enforceable under the ESIGN Act (15 U.S.C. §7001 et seq.) and the Uniform Electronic Transactions Act (UETA), as adopted in Missouri (RsMo 432.230 et seq.). The digitally certified signature also maintains the document in its native text format and ensures full ADA accessibility compliance for public records.